



State of Utah
Department of Commerce
Division of Professional Licensing

Send to:
 Utah Division of Professional Licensing
 Attn: Investigations
 Heber M. Wells Building, 1st Floor
 160 East 300 South, PO Box 146741
 Salt Lake City, UT 84114-6741
 (801) 530-6630 | dopl@utah.gov
 www.dopl.utah.gov

Complaint Form

The Division of Professional Licensing is charged with enforcing the statutes and rules relating to the licensing and regulation of certain professions. We conduct investigations according to those laws; however, you should not rely on the filing of this complaint to resolve your problem. You should consider consulting an attorney to determine what remedies might be available to you.

Your Information				Complaint Against	
First Name				Individual	
Last Name				Company	
Address				Address	
City				City	
State				State	
Zip				Zip	
Daytime Phone				Phone	
Other Phone				Other Phone	
Email				Email	
Where did the offensive conduct take place?				Website	
				Profession	
Date conduct occurred:		Time:		License #	
Who witnessed or has knowledge of the conduct you are reporting?					
Name	Phone Number	Description of witness observation			
Please explain your relationship to the individual you are complaining against:					
Have you spoken to the person or business you are complaining about? Yes <input type="checkbox"/> No <input type="checkbox"/>					
Description of the response:					
Have you submitted this to another government agency, court, or attorney? Yes <input type="checkbox"/> No <input type="checkbox"/>					
Name of Agency:			Date Filed:	Case Number:	
Phone:			Email:		
Name of Court:			Date Filed:	Case Number:	
Phone:			Email:		
Name of Attorney:			Phone:	Email:	

Details of Complaint: Please describe your complaint below, including a detailed description of the facts, circumstances, and timeline. If the space below is not sufficient, please attach your complaint in a separate document.

[Empty space for describing the complaint]

PLEASE ATTACH YOUR SUPPORTING DOCUMENTATION AND EVIDENCE TO THIS COMPLAINT, SUCH AS **CONTRACTS, RECEIPTS, PROOF OF PAYMENT, ADVERTISEMENTS, EMAILS, TEXTS, WEBSITE SCREENSHOTS, RECORDINGS, PHOTOS, ETC.**
DO NOT SEND ORIGINALS. Materials submitted with your complaint will NOT be returned to you.

PLEASE CAREFULLY READ THE FOLLOWING BEFORE SIGNING BELOW
By filing this complaint, I understand that the Division of Professional Licensing is not my private attorney, but represents the public in enforcing the laws designed to protect the public and enhance commerce through licensing and regulation in the State of Utah.
I further understand that if I have any questions concerning my legal rights or responsibilities, the Division cannot give me legal advice and I should contact a private attorney.
I understand that this complaint and any documentation or evidence I provide to the Division are records governed by the Utah Government Records Access and Management Act.
I hereby give my consent to the disclosure of the complaint and documentation for purposes related to an investigation by the Division.
I certify that I am filing this complaint on my own behalf or I am the authorized representative filing the complaint on behalf of the complainant.
I understand that my cooperation with the investigation is necessary and that the Division may close its investigation without sufficient cooperation.

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the _____ day of _____, _____, at _____, _____.

Date

Month

Year

City or other location

State or Country

Full Name _____