

## MINUTES

### UTAH UBCC EDUCATION ADVISORY COMMITTEE MEETING

October 16, 2007

Room 474, Fourth Floor – 1:00 p.m.  
Heber Wells Building  
Salt Lake City, UT 84111

**CONVENED:** 1:00 p.m.

**ADJOURNED:** 1:46 p.m.

**Bureau Manager:**

Dan S. Jones

**Board Secretary:**

Sally A. Stewart

**Division Director:**

F. David Stanley, joined meeting at 1:27 p.m.

**Board Members Present:**

Mike Blackham, Chairperson

Richard Butz

Paul James

Paul Bauer

Paul Hayward

Bill D. Bell

**Board Members Absent:**

Ross Ford, excused

Enzo Calfa, Licensing Board Liaison, excused

Scott Marsell, Licensing Board Liaison, excused

**Guests:**

Terry Palmer, Utah Chapter ICC

Stuart Murray, UAPMO

Kathy LeMay, UAPMO

### TOPICS FOR DISCUSSION

**MINUTES:**

A motion was made by Paul James to approve the minutes from September 18<sup>th</sup>, 2007, with a correction. It was seconded by Paul Hayward. The motion passed unanimously.

**BUDGET REPORT**

The budget report was presented and reviewed by the Committee. The currently available Budget information for Fiscal Year 2007-2008 was also presented. It was noted that the information was for end of August 2007, September 2007, and through October 15<sup>th</sup>, 2007. Questions concerning the budgeted amounts and the quarterly revenues were asked and answered.

**BUDGET REVIEW AND**

**Utah Chapter JATC**

**FUNDING APPLICATION  
PRESENTATION FOR FY 2007-  
2008**

The applications were presented on behalf of the Utah Chapter JATC regarding their Request for funding in the amount of \$4,000.00 for events to be held November 17<sup>th</sup>, 2007; January 12<sup>th</sup>, 2008 and January 26<sup>th</sup>, 2008. It was noted for the Committee that these classes were part of the Tentative Budget request approved by the Committee. Paul James moved that the Committee approve the applications in the amount of \$4,000.00 for the requested events. Paul Hayward seconded the motion. The motion was passed unanimously.

**Utah Chapter ICC**

The applications were presented by Terry Palmer on behalf of the Utah Chapter ICC for funding in the amount of \$8,400.00. The events are to be held November 6<sup>th</sup> & 7<sup>th</sup>, 2007 and December 4<sup>th</sup> & 5<sup>th</sup>, 2007. Following the discussion concerning conflicting meeting dates among various professional organizations, a motion was made by Richard Butz to approve funding for the events. The motion included mention of the need to coordinate meetings. Bill D. Bell seconded the motion. It passed unanimously.

**UAPMO**

The application was presented by Stuart Murray on behalf of the Utah Association of Plumbing and Mechanical Officials / UAPMO for funding in the amount of \$17,335.00. The Annual Conference and Training will be held November 14<sup>th</sup> through 16<sup>th</sup>, 2007. It was noted in discussion that the Rocky Mountain Gas Association / RMGA class or event discussed at a previous meeting was part of this conference. Paul Hayward made a motion for the Committee to approve the application in the amount of \$17,335.00. Paul Bauer seconded the motion. It passed unanimously.

The Proposed Meeting Date schedule for calendar year 2008 was discussed. Several changes were requested by the Committee due to conflicts. Meetings will be scheduled based upon the Committee's requests.

**DISCUSSION OF PROPOSED  
MEETING DATES FOR  
CALENDAR YEAR 2008**

The Committee agreed to table this item for further discussion at the December meeting. The possible suggestions include increasing the number of members on the Committee by two, with specific areas of representation possible.

**DISCUSSION OF MAKE-UP OF  
EDUCATION ADVISORY  
COMMITTEE**

The next Committee meeting has been scheduled for Tuesday, November 13<sup>th</sup>, 2007, at 1:00 p.m. in room 474 (on the fourth floor) of the Heber M. Wells Building, Salt Lake City, Utah.

Adjourned at 1:46 p.m. (no motion required)

**NEXT MEETING**

**ADJOURN**

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

11-13-2007 (ss) Mike Blackham  
Date Approved Chairperson, UBCC Education Advisory Committee

11-13-2007 (ss) Dan S. Jones  
Date Approved Bureau Manager, Division of Occupational & Professional  
Licensing