

MINUTES

UTAH UBCC EDUCATION ADVISORY COMMITTEE MEETING December 21, 2010

Room 475 – Fourth Floor – 1:00 p.m.
Heber M. Wells Building
Salt Lake City, UT 84111

CONVENED: 1:10 p.m.

ADJOURNED: 1:20 p.m.

Bureau Manager:

Dan S. Jones

Board Secretary:

Allyson Robinson

Division Director:

Mark Steinagel (excused)

Committee Members Present:

Richard Butz, Chairperson
Bill Bell
Kevin Phillips
Mike Blackham (telephonic)
Craig Browne

Committee Members Absent:

Paul James (excused)
John Walker (excused)
Brad Stevens (absent)

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATION of OATH of OFFICE:

The Oath of Office was administered to Craig Browne.

MINUTES:

Bill Bell made a motion to approve the minutes from the June 15, 2010 meeting. Kevin Phillips seconded the motion. It passed unanimously.

BUDGET REPORT FOR 2010-2011:

The budget reports were presented and reviewed by the Committee. Questions were asked and answered.

APPLICATION FOR FUNDING GRANT REVIEW 2010-2011:

The Committee reviewed an application submitted by the Utah Chapter ICC for an event to be held on January 24th and 25th, 2011 for the amount of \$4,000. It was noted that a previously approved course for the same amount scheduled in September was canceled. Mike Blackham made a motion to approve the course. Craig Browne seconded the motion. It passed unanimously.

NEXT MEETING:

The next Committee meeting has been scheduled for Tuesday, January 18, 2011 at 1:00 p.m. in Room 210 (Second Floor) of the Heber M. Wells Building, Salt Lake City, Utah.

ADJOURN:

Adjourned at 1:20 p.m. (no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

03/15/2011
Date Approved

(ss) Richard Butz
Richard Butz
Chairman, UBCC Education Advisory Committee

03/15/2011
Date Approved

(ss) Dan S. Jones
Dan S. Jones
Bureau Manager, Division of Occupational and Professional
Licensing