

MINUTES

**UTAH
SOCIAL WORKER LICENSING BOARD
MEETING**

**February 7, 2013
Room 474, 4th Floor – 9:00 A.M.
Heber M. Wells Building
Salt Lake City, UT 84111**

CONVENED: 9:02 A.M.

ADJOURNED: 12:01 P.M.

Bureau Manager:

Noel Taxin

Board Secretary:

Lee Avery

Board Members Present:

Doran Williams, Chairperson
Susan Egbert, Vice Chairperson
Nathan Strait
Donna Didas
Kathy Searle
Tanya Nagahiro

Board Members Excused:

Kathleen Anderson

DOPL staff present:

Susan Higgs, compliance specialist

Guests:

Carissa Morris
Jamie Lewis
Arthur Kleinfelder

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

MINUTES:

The Board reviewed the minutes dated December 6 2012. Ms. Egbert motioned to approve the minutes with changes, seconded by Ms. Didas. The motion carried unanimously.

COMPLIANCE REPORT:

Ms. Higgs reviewed the compliance report with the Board.

#1. Mr. Charles Andrews is in compliance with his stipulation. He is not working in the field at this time. He submitted supervisor reports for December and January. He needs to submit his essay. The Board may

consider moving his supervisor evaluations to quarterly. The Board may want to see if he wants to meet with the Board every other meeting until he starts working in the field.

#2. Mr. Barry Richards is in compliance with his stipulation. The Board needs to review his 2nd supplement to his essay. The Board may want to consider less frequent meetings with the Mr. Richards.

Discussion:

The Board discussed less frequent meetings with the Board and decided to not make any changes at this time.

#3 Ms. Kristi Robles is in compliance with her probation. She submitted her supervisor reports.

#4. Ms. Julie Bylund is in compliance with her stipulation. She submitted a request for early termination and a letter from her supervisor supporting early termination.

#5. Mr. Ronald Jensen is in compliance with his probation. He writes a letter every month regarding his supervision. He submitted his supervisor and employer reports. He completed his psych/social evaluation by Dr. Pompa. He submitted a CV for proposed therapist.

Discussion:

The Board reviewed his psyc/social evaluation.

#6. Ms. Melodi Horne is in compliance with her probation. She submitted a CV for new proposed supervisor, Susan Tidwell, LCSW.

#7. Carolyn Henry is in compliance with her probation. She submitted positive supervisor report and submitted a request for early termination of probation with a support letter from her supervisor.

#8. Ms. Susan Thorn is in compliance with her stipulation. She has 10 hours of CEs due by February 13, 2013 and her essay is due by March 13, 2013. The Board needs to approve proposed CEs.

APPOINTMENTS:

1. Mr. Charles Andrews, probation interview

Mr. Andrews met with the Board. Ms. Didas conducted the interview. Mr. Andrews reviewed his essay with the Board. He stated that he learned a lot from completing the essay. He learned to slow down, identify and recognize feelings and the thoughts that go with those emotions, and engage more in accepting feedback. Mr. Andrews stated he is still looking for work in the social work profession. He is also changing his cover letter for his resume. Because Mr. Andrews is not working in the profession, Mr. Strait motioned to move Mr. Andrews' meetings with the Board and reports to every other Board meeting, and once he starts working in the field he will then meet monthly and submit reports monthly. The motion was seconded by Ms. Egbert and carried unanimously. The Board asked to see Mr. Andrews June 6, 2013. **Mr. Andrews is in compliance with his stipulation.**

2. Barry Richards, probation interview

Mr. Richards met with the Board. Mr. Williams conducted the interview. Mr. Richards stated that there have been no changes, things are going okay. The Board reviewed the supplemental essay submitted by Mr. Richards. The Board noted that it is better than his previous essay; however, not ideally where the Board wants it to be. The Board reviewed the audit letter, from his employer regarding his work. The Board noted the audit indicates there are problems with his reports. Mr. Richard stated he talked with the internal auditors and clarified language terminology and he is now doing the reports the way they want. The problem was with interpreting language and needs. Mr. Richards stated he meets with his supervisor 3 to 4 hours a week. Mr. Richards requested to meet with the Board less frequently and submit reports less frequently. The Board noted that it is not easy to take feedback and look at one's own practice. The Board advised Mr. Richards that the Board wants to continue seeing him at every Board meeting for now and will revisit his request at a future Board meeting. Mr. Richards reviewed his essay with the Board and answered the Board's concerns. Ms. Didas stated that

after talking with Mr. Richards and him clarifying some concerns, she is now willing to motion to accept this essay as written. The motion was second by Ms. Nagahiro and carried unanimously. The Board asked to see Mr. Richards on April 4, 2013. **Mr. Richards is in compliance with his stipulation.**

3. Kristi Robles, probation interview

Ms. Robles met with the Board. Ms. Egbert conducted the interview. The Board noted that Ms. Robles has consistently been in compliance with her stipulation and she has turned in all of her paperwork. Ms. Robles stated things are going well. She asked the Board about early termination of her probation, noting that she has been on probation for a couple of years. The Board noted that she entered into 4 year probation in 2008 and surrendered her license. She reapplied for her license and her new probation started April 4, 2011 and is scheduled to end April 4, 2015. The Board discussed that some probationers have applied for, and were granted, early termination of their probation. However, they met specific circumstances first, i.e. they were at least half way through their probation they had completed all areas required under the stipulation, and have been continuously in compliance with their stipulation. The Board advised Ms. Robles to think about her probation experience in the next few months. She would need to submit a letter/essay stating what she has learned during this process, why/how she has changed, how she would handle the situation that first placed her license on probation if the circumstances present itself again, and why she feels she does not need the supervision. She would need to convince the Board why she should be released. She needs to obtain letters from her supervisor and therapist supporting early termination of her probation. The Board noted that there are no promises to releasing her early. The Board may want to see her in a full time clinical residential setting first. She may want to create a plan now, for how she will set boundaries, then they will be in place for her to reflect on, when she is in that situation again. The Board encouraged her to include limitations regarding disclosing personal information. The Board asked to see Ms. Robles on June 6, 2013. **Ms. Robles is in compliance with her stipulation.**

4. Julie Bylund, probation interview

Ms. Bylund met with the Board. Ms. Bylund's interview was telephonic. Ms. Nagahiro conducted the interview. Ms. Bylund stated she is still working and setting boundaries with the facility owner. She is working with her supervisor and studying for the exam. The Board noted that her letter requesting early termination was received. Her probation is scheduled to end June 22, 2013 and she has consistently been in compliance with her stipulation. **Mr. Strait motioned to release Ms. Bylund from probation, seconded by Ms. Didas. The motion carried unanimously.**

5. Ronald Jensen, probation interview

Mr. Jensen met with the Board. Mr. Jensen is a new probationer. The Board reviewed Dr. Pompa's evaluation. Ms. Didas conducted the interview. Ms. Didas motioned to close the Board meeting at 10:56 A.M. to discuss the character, professional competence, or physical or mental health of an individual. The motion was seconded by Ms. Egbert and carried unanimously. The Board meeting opened at 11:04 A.M. The Board reviewed the CV for Mr. Jensen's supervisor. The Board reviewed Ms. Stevens' supervisor report. The Board likes the format she used and content. Ms. Egbert motioned to approve Ms. Nancy Carr as Mr. Jensen's therapist, upon receipt of her CV. The Board wants his therapist to be an LCSW. Ms. Nagahiro seconded the motion. The motion was carried unanimously. Mr. Jensen needs to submit his proposed CEs for Board approval. These are due in October 2013. Mr. Jensen stated he wants to attend the national conference in Las Vegas this March. Mr. Jensen was advised to submit the information to Mr. Oborn. The Board noted that he needs 3 hours in ethics, related to the topics for the reason his license is on probation. Mr. Jensen stated he may be changing employment. The Board encouraged Mr. Jensen to keep Ms. Higgs advised of changes he is expecting to take place. Board asked to see Mr. Jensen April 4, 2013. **Mr. Jensen is in compliance with his stipulation.**

6. Melodi Horne, probation interview

Ms. Horne met with the Board. Ms. Egbert conducted the interview. The Board reviewed the CV for Ms. Susan Tidwell, LCSW. Ms. Horne stated she is applying for a position with middle and high school students. She enjoys working with children. She has a

contract position with Valley Mental Health. Ms. Tidwell works for Granite School District. The Board advised Ms. Horne to obtain the appropriate authorizations, in writing, that are needed between two agencies, for Ms. Tidwell to review her files while supervising her. Ms. Searle motioned to approve Ms. Susan Tidwell, LCSW, as Ms. Horne's supervisor, seconded by Mr. Strait. The motion was carried unanimously. The Board advised Ms. Horne that every one of her clients will need to know that their files will be reviewed by Ms. Tidwell. She also needs to have Ms. Susan Pizitz, her employer, submit an employer report stating she knows Ms. Horne's license is on probation. She submitted reports for December and January. Ms. Horne proposed the Board approve her to meet with her supervisor every 2 weeks until her case load builds up to 15 clients, currently she is working up 3 to 5 hours a week. The Board advised Ms. Horne that her supervisor needs to note in the report that Ms. Horne did not have any clients that week and they did not meet for supervision. The Board cautioned her that if she sees one client, then she needs to meet with her supervisor. The Board asked to see Ms. Horne April 4 2013. **Ms. Horne is in compliance with her stipulation.**

7. Carolyn Henry probation interview

Ms. Henry met with the Board. Mr. Strait conducted the interview. Ms. Henry stated that she wanted to terminate her probation early and submitted a letter. She advised the Board that she learned a lot from the ethics classes, specifically areas she needed to improve in within her private practice. This experience has been very humbling and caused her to reflect that just because you can rationalize that everyone is doing it, it does not make it right. The Board noted how Ms. Henry has grown and changed during this process. Ms. Henry stated that she feels the peer support has been very helpful. **Mr. Strait motioned to approve Ms. Henry's request for early termination of her probation, seconded by Ms. Didas. The motion carried unanimous.**

8. Ms. Susan Thorn, probation interview

Ms. Thorn met with the Board. Ms. Thorn's interview was telephonic. Mr. Strait conducted the interview. Ms. Thorn stated she is attending meditation on the Mindfulness Retreat. Things are going well. She was

trying to get the ethics requirement completed, but became ill and could not get them completed when she initially planned; however, since then she has completed eight CE hours of ethics. All but one was directly related to boundary crossing and dual relationships. The Board reminded her that her essay is due February 13, 2013 and to get it to Ms. Higgs as soon as possible. Ms. Didas motioned to approve the CEs, seconded by Ms. Egbert. The motion carried unanimously. Ms. Thorn stated that she continues working at Davis Behavioral Health and is enjoying it. The Board asked to see Ms. Thorn on April 4, 2013.
Ms. Thorn is in compliance with her stipulation

DISCUSSION ITEMS:

1. Status of H.B. 56: Behavioral Healthcare Workforce Amendments

Ms. Taxin reviewed the status of H.B. 56: Behavioral Healthcare Workforce Amendments with the Board. Ms. Taxin noted that this bill may be found on the legislative website and to contact Mr. Oborn with any questions or concerns.

2. 2013 ASWB Meetings

Ms. Taxin reviewed the 2013 ASWB meetings with the Board and encouraged members to contact Mr. Oborn if anyone is interested in attending any of these meetings.

Ms. Didas is attending the new Board member training, March 1 - 3, 2013 and is working out the details with Mr. Oborn.

CORRESPONDENCE:

There is no correspondence at this time.

NEXT SCHEDULED MEETING:

April 4, 2013

2013 Board meetings tentatively scheduled:
April 4, June 6, August 1, October 3, December 5.

ADJOURN:

Motion to adjourn at 12:01 P.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

April 4, 2013
Date Approved

(ss) Donna Didas
Chairperson, Utah Social Worker Licensing Board

April 4, 2013
Date Approved

(ss) Richard J. Oborn
Bureau Manager, Division of Occupational &
Professional Licensing