

**MINUTES**

**UTAH  
RESPIRATORY CARE LICENSING  
BOARD MEETING**

**December 18, 2012**

**Room 475 – 4<sup>th</sup> Floor – 9:00 A.M.  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 9:00 a.m.

**ADJOURNED:** 10:28 a.m.

**Bureau Manager:**

April Ellis

**Board Secretary:**

Yvonne King

**Board Members Present:**

Anita Austin  
Jennifer G. Brinton, MD  
Beverly J. Lambdin  
Michelle Nylander, Chairperson  
Earl Fulcher

**DOPL Staff Present:**

Debbie Harry, Compliance

**Guests:**

Charlene Chartier, Applicant

**Welcome Earl Fulcher**

Ms. Ellis gave the oath of office to Mr. Fulcher as the new member of the Board.

**ADMINISTRATIVE BUSINESS:**

Approval of the September 18, 2012 Board Meeting Minutes

Ms. Austin, seconded by Ms. Lambdin, made a motion to approve the September 18, 2012 Board meeting minutes as amended. The motion carried unanimously.

**APPOINTMENTS**

Debbie Harry, compliance

Ms. Harry reviewed the Compliance report with the Board. Ms. Harry stated that Mr. Howard has turned in all compliance reports however she would need the final disposition paperwork for the criminal sanction.

Lorin Howard

Mr. Howard appeared before the Board for his scheduled interview.

Ms. Austin performed the interview. Ms. Harry reminded Mr. Howard that he would need to fax in the paper work for the final disposition on the criminal sanction. Mr.

Howard stated that he previously faxed it in. Ms. Harry stated that she would check her files and get back with him.

The Board considers Mr. Howard compliant with his probation and would like to see Mr. Howard at the June 18, 2013 Board meeting.

Charlene Chartier

Ms. Chartier appeared before the Board for her scheduled appointment.

Ms. Ellis reviewed the application with the Board.

Ms. Chartier explained her criminal record and stated that she was officially reinstated with NBRC.

Due to Ms. Chartier's two Alcohol charges, and surrendering her license in California, the Board made the following motion:

Ms. Austin seconded by Dr. Brinton made a motion to approve a probationary license for two years including: regular attendance to PIR meetings, monthly employer reports, random drug testing, and to meet with the Board quarterly. The motion carried unanimously.

## **TOPICS OF DISCUSSION**

Board Survey of Online Disciplinary Documents

## **DECISIONS AND RECOMMENDATIONS**

Ms. Ellis reviewed the Board survey which gave the option of searching disciplinary documents on a general search or on the DOPL web-site.

Ms. Austin, seconded by Ms. Lambdin, made a motion to select option # 1 which allows documents searchable through DOPL. The motion carried unanimously.

Continuing Education

Ms. Nylander stated that she checked with AARC for model language with respect to a statutory change to add a continuing education requirement but did not come up with language that was suitable. Ms. Nylander stated that she will continue to obtain more information and will check with Gary Coffman from Pennsylvania.

The Board noted that they would like to obtain support from the various associations to propose a statutory change but probably will not be ready until the 2014 legislative session.

This will be an agenda item for the next Board meeting in March.

**NEXT MEETING SCHEDULED FOR:** March 19, 2013

**ADJOURN:** 10:28

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

March 19, 2013

Date Approved

(ss) Michelle Nylander

Chairperson, Utah Respiratory Care Licensing Board

March 19, 2013

Date Approved

(ss) April Ellis

Bureau Manager, Division of Occupational & Professional Licensing