

**MINUTES**

**UTAH  
PLUMBERS LICENSING BOARD  
MEETING**

**May 2, 2012**

**Room 474 Fourth Floor– 9:00 AM  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 9:00 AM

**ADJOURNED:** 11:10 AM

**Bureau Manager:**

Dan S. Jones

**Board Secretary:**

Ann Naegelin

**Board Members Present**

David Told, Board Chair

Ed Gongaware

Travis Dalley

Sean Conlon

**Board Members Absent**

Dave Halverson

**Guests:**

Will Pierce, DATC

Dana Farmer, UPHCA

Ross Ford, SLCC

Trina Hansen, OWATC

Lori Stewart, MATC

Ralph Pond, UPHCA

Danny Matthews, applicant

Jacob Robertson, applicant

Kenneth Williams, applicant

Sam Case, applicant

Charlie Herbert, applicant

**DOPL Staff Present:**

Wayne Holman, Investigation Supervisor

Neena Bowen, Compliance Specialist

Tracy Taylor, Board Secretary

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS:**

Approval of March Minutes

Mr. Gongaware made a motion to approve the March minutes as written. Mr. Dalley seconded the motion.

Motion passed by unanimous vote.

Probation Update

Ms. Bowen reported there are 21 plumbers on probation. Six of the probationers are non compliant. A Notice of Agency Action has been filed for Shon Baird and Bradley Hopkinson. Charles Herbert and Danny Matthews are scheduled to meet with the Board today. Nicholas Featherstone will be invited to meet with the Board next month.

Investigation Report

Mr. Holman gave an investigation report. He reported on the recent field day.

Select New Board Chairman

The Board discussed selecting a new chairman to become effective on July 1, 2012. Mr. Told made a motion for Ed Gongaware to be the chairman and Sean Conlon to serve as the Vice Chair. Mr. Dalley seconded the motion. Motion passed by unanimous vote.

June Board Meeting Date

The June meeting will be changed to June 11 at 9:00 am.

**APPOINTMENTS:**

Jacob Robertson  
Apprentice Plumber

Mr. Jones reviewed the application and criminal history for Jacob Robertson. Mr. Robertson answered questions from the Board. Mr. Gongaware made a motion to offer a Stipulation with three years of probation. Mr. Conlon seconded the motion. Motion passed by unanimous vote.

Charles Herbert  
Probation Interview

Ms. Bowen reviewed the history for Charles Herbert. Mr. Herbert answered questions from the Board. Mr. Gongaware made a motion for Mr. Herbert to continue with his probation. Mr. Herbert must have strict compliance with the terms of his probation. A Notice of Agency Action will be filed if he is not compliant for any reason. The end date for probation will not be extended because of the noncompliance. Mr. Dalley seconded the motion. Motion passed by unanimous vote.

Danny Matthews  
Probation Interview

Ms. Bowen reviewed the history for Danny Matthews. Mr. Matthews answered questions from the Board. Mr.

Matthews indicated he completed an assessment on May 1. Mr. Dalley made a motion for Mr. Matthews to continue with his probation. A Notice of Agency Action will be filed if he is not compliant for any reason in the future. Mr. Gongaware seconded the motion. Motion passed by unanimous vote.

Sam Case  
Apprentice Plumber  
Stipulation and Order

Mr. Jones reviewed the history for Sam Case. Mr. Case answered questions from the Board. Mr. Conlon made a motion to accept the proposed Stipulation and Order. Mr. Dalley seconded the motion. Motion passed by unanimous vote.

Kenneth Williams  
Master Plumber  
Out of State Experience

Mr. Jones reviewed the experience submitted with the master plumber application. Mr. Williams explained his experience and answered questions from the Board. Mr. Gongaware made a motion to approve for the master plumber exams. Mr. Conlon seconded the motion. Motion passed by unanimous vote.

#### **DISCUSSION ITEMS:**

Proposed Rules Change-Continuing Education

The Board discussed a proposed change to add government regulation and OSHA courses as allowable subjects for professional continuing education. Mr. Dalley made a motion to approve the proposed changes and move ahead with a rules hearing. Mr. Conlon seconded the motion. Motion passed by unanimous vote.

Review Rule R156-55c-302b(5) Successful Completion of Education

Mr. Jones reviewed the rules for successful completion of education. No changes will be made to the rules.

Scope of Work for S211 Boiler Installation Contractor

The Board discussed the scope of practice for an S211 boiler installation contractor. The UPHCA will have proposed language for the June Board meeting.

Installation of water heater

Dana Farmer, UPHCA, has had several calls from plumbers in southern Utah regarding installation of water heaters. Mr. Holman explained the exemption for suppliers who hire a license plumbing contractor for the installations.

Practical Exam Proctors

Dana Farmer, UPHCA, is concerned with the administration of the practical exams. The process of

administering the exam was explained to Mr. Farmer.

Exam Review Recommendations

The Board reviewed the recommendations from PSI for changes to the Plumber exam. Mr. Dalley made a motion to accept the changes as submitted by PSI exam. Mr. Gongaware seconded the motion. Motion passed by unanimous vote.

The changes will be effective in mid July. The schools will be advised of the changes.

Review Exam Scores

The Board reviewed the competency exam scores from Bridgerland Applied Technology College and Salt Lake Community College.

The plumber exam scores were reviewed. No action was taken.

**ADJOURN:**

11:10 AM

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

June 11, 2012  
Date Approved

(ss) David Told  
Chairperson, Plumbers Licensing Board

June 11, 2012  
Date Approved

(ss) Dan S. Jones  
Bureau Manager, Division of Occupational & Professional  
Licensing