

**MINUTES**

**UTAH  
HUNTING GUIDES AND OUTFITTERS  
LICENSING BOARD MEETING**

**December 4, 2012**

**Room 475 – 4th Floor – 1:00 p.m.  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 1:00 p.m.

**ADJOURNED:** 3:00 p.m.

**Bureau Manager:**

April Ellis

**Board Secretary:**

Yvonne King

**Board Members:**

Paul Niemeyer – Chairperson  
John Bair  
Jed Wayment  
Troy Justensen  
Adam Bronson

**ADMINISTRATIVE BUSINESS:**

Approve the August 21, 2012 Board Meeting Minutes

Mr. Wayment, seconded by Mr. Justensen, made a motion to approve the August 21, 2012 Board meeting minutes as written. The motion carried unanimously.

**APPOINTMENTS**

Connie Call; Compliance

Ms. Call reviewed the compliance report with the Board.

Ms. Call stated that Paul Ovard was compliant with his Memorandum and was due to come off probation.

Ms. Call stated that Brad Turner claimed he had no hunts for the year 2012 but some of the members on the Board claimed he may have had some hunts. Ms. Ellis suggested turning it over to investigations.

Ms. Call stated that Chris Hibler did not work in the field in 2012, but was still considered compliant with his Memorandum. The Board had questioned the amended order which required Mr. Hibler to do a minimum of four hunts with in the next two years. Ms. Ellis stated she would research and complete an amendment on his Memorandum if necessary.

Chad Kulow, Application Review

Mr. Kulow appeared before the Board for his scheduled appointment. Mr. Kulow was seeking the approval on his renewal.

Ms. Ellis reviewed the renewal application with the Board.

Mr. Kulow explained the circumstances of his conviction.

Mr. Bronson seconded by Mr. Justensen made a motion to approve Mr. Kulow for full licensure including a public reprimand. The motion carried unanimously.

Dan Olson;  
30 Day Hands-on Training Curriculum

Mr. Olson appeared before the Board for his scheduled appointment. He is seeking the approval of a training curriculum which he reviewed with the Board. Mr. Olson then asked whether he was required to be licensed as a Hunting Guide in the State of Utah. Mr. Olson stated he is licensed in Idaho.

It was of the Board's opinion, that they do not have the authority to require Mr. Olson to obtain licensure, however it would show credibility towards his training program. The Board encouraged Mr. Olson to obtain licensure.

**DISCUSSION ITEMS:**

Paul Ovard, Release from Probation

Mr. Bair, seconded by Mr. Wayment, made a motion to terminate Mr. Ovard's probation. The motion carried unanimously.

Update

Ms. Ellis stated that Adam Stevens did not sign the stipulation so his application for renewal of license was denied.

Board Survey of Online Disciplinary Documents

Ms. Ellis reviewed the survey with regards to the Board's preference to online disciplinary documents. Ms. Ellis stated that the Board had the option of the documents being searched through the general internet or only through DOPL's website.

Mr. Bronson, seconded by Mr. Wayment, made a motion to choose option # 1 for the disciplinary documents to only be searched through DOPL's website. The motion carried unanimously.

Public Records of Association of the Outfitter to Hunting Guide

Mr. Bronson wanted to know if the association of the Hunting Guide to the Outfitter could be a matter of public record. Ms. Ellis stated she would look into obtaining that change.

Hunting License Revocations as it Pertains to the Approval of Hunting Guide/Outfitter Licensing.

Mr. Bair stated that they revoked an individual's hunting license with the Wildlife Board. It was noted that the individual in question cannot obtain a hunting permit but still has a Hunting Guide license.

Mr. Bair asked the Board that now that this individual's hunting permit was revoked, can the Board then take action against his hunting license.

Ms. Ellis stated that she would review the circumstances and get back with the Board.

Mr. Bair stated that it should be a requirement of the hunting guide/outfitter to check the license information of the hunters they are guiding. Ms. Ellis stated that it is a rule requirement.

**Next Scheduled Meeting**

April 16, 2013

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

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Date Approved

Chairperson, Hunting Guide & Outfitter Licensing Board

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Date Approved

Bureau Manager, Division of Occupational & Professional Licensing