

MINUTES

UTAH HEALTH FACILITY ADMINISTRATOR LICENSING BOARD Meeting

February 22nd, 2011
Room 475 (fourth floor) - 9:00 a.m.
Heber M. Wells Building
Salt Lake City, Utah

CONVENED: 9:06 a.m.

ADJOURNED: 9:40 a.m.

Bureau Manager:

Sally A. Stewart

Board Secretary:

Sally Canavan

Board Members Present:

Dave Murray, Chairperson
Kim N. MacFarlane
Bryan Erickson
Wesley N. Hansen
Jeanie Pettit, arrived 9:25 a.m.

Board Members Absent:

None

Guests:

None

DOPL Staff Present:

Connie Call, Compliance Specialist

ADMINISTRATIVE BUSINESS:
MINUTES:

DECISIONS AND RECOMMENDATIONS

The minutes from August 17th, 2010 were reviewed. A motion was made by Bryan Erickson, seconded by Kim MacFarlane, to approve the minutes as written. The motion passed unanimously.

COMPLIANCE REPORT:

Ms. Call gave a report on the two probationers. The first probationer was Robert Lynn Adams. He continues to be monitored by the Nursing Board. He is doing great. He is currently working and getting in all reports to the Compliance Unit. **Compliant**

The second probationer was Steven Kent Booth. The Nursing Board is also monitoring Mr. Booth. He has moved out of state and there is new investigation currently underway. **Non Compliant**

DISCUSSION ITEMS:

Rules Review

As a follow-up to the meeting from August 2010, DOPL had inquired about the change of rules to allow the possibility of administering in three facilities. The Board noted the Health Department Regulations stated one facility per Health Facility Administrator. There is no need to change the Health Facility Administrators Rules except to bring the Rule and the

Rules Review (continued)

Health Department Regulations into sync as that always works better for all involved. The Health Department Regulations would override our Rule.

Currently, the NAB exam is required for licensure by all 50 states. The proposed rule change would specify the NAB exam is required for licensure in Utah, even by endorsement subject to the existing law and rule.

Review of Continuing Education

The Board discussed Continuing Education and what the criteria should be to accept continuing education. The Board determined to accept CE's that had been sponsored or accepted by another State, or that were sponsored or accepted by the Licensing Agency. Ms. Pettit made a motion, seconded by Mr. Hansen, for the proposed rule changes to be accepted. The vote was unanimous.

AIT Preceptorship

The Board suggested that individuals inquiring about preceptorship opportunities be referred to the HealthCare Association. They have put together an Administer In Training (AIT) program that some of Utah's Health Facility Administrators are currently using. The Board noted KindredCare also has an approved AIT program.

It was noted that last May a letter went out to Stevens-Henager College, stating the previous waiver of the AIT program for students starting their program would no longer be valid when the changes to the Rule took effect. There has been no response from Stevens-Henager College. Although there has been no acknowledgement from the school, mailing the letter to the known address as verification of notification is seen as a viable course of action.

NEXT PROPOSED MEETING:

Tuesday, August 23rd, 2011

ADJOURN:

9:40 a.m. (no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

February 28th, 2012

Date Approved

(ss) Dave Murray, Chairperson

Health Facility Administrator Licensing Board

February 28th, 2012

Date Approved

(ss) Sally A. Stewart, Bureau Manager

Division of Occupational and Professional Licensing