

MINUTES

**UTAH
UTAH ELECTRICAL LICENSING BOARD
MEETING**

February 17, 2011

**Room 474 – 4th Floor – 9:00 am
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 9:00 am

ADJOURNED: 11:52 am

**Bureau Manager:
Board Secretary:**

Dan S. Jones
Ann Naegelin

Board Members Present:

Frank Rydalch
Rich Kingery
Dirk Burton
Kevin Clubb

Board Members Absent:

Harold Weight

Guests:

Will Pierce, DATC
Curtis Barnett, SLCC
Carl Brailsford, UEJATC
Renee McDonough, IEC
Mitchell DeJarnatt, applicant
Carla Smith, renewal applicant
Todd Jacobs, applicant
Cory DeKok, applicant

DOPL Staff Present:

Wayne Holman, Chief Investigator
Kent Barnes, Compliance Manager
Tracy Drage, Licensing Tech
Nina Bowen, Compliance Specialist

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

**ADMINISTRATIVE BUSINESS:
MINUTES:**

The minutes from the January 2011 meeting were reviewed. Mr. Kingery made a motion to approve the minutes as amended. Mr. Burton seconded the motion. Motion passed by unanimous vote.

Ms. Bowen reported there are twenty five electrical licensees are on probation. Nineteen of the licensees are in compliance with the terms of their probation, six licensees are non compliant. An Order to Show Cause will be drafted for those that are non compliant.

Investigation Update

Mr. Holman gave an investigation report. Item was noted with no action taken.

APPOINTMENTS:

David William Black
Apprentice Application

Mr. Jones reviewed the application and proposed Memorandum of Understanding. Mr. Burton made a motion to accept the Memorandum of Understanding as proposed. Mr. Clubb seconded the motion. Motion passed by unanimous vote.

Tyler Durrant
Apprentice Renewal

This item was tabled until the March meeting.

Nathan Andrew Curtis
Journeyman Application

Mr. Jones reviewed the application and proposed Memorandum of Understanding. Mr. Kingery made a motion to accept the proposed Memorandum of Understanding. Mr. Clubb seconded the motion. Motion passed by unanimous vote.

Mitchell DeJarnatt
Apprentice Application

Mr. Jones reviewed the proposed Memorandum of Understanding. Mr. DeJarnatt answered questions from the Board. Mr. Kingery made a motion to accept the Memorandum of Understanding. Mr. Burton seconded the motion. Motion passed by unanimous vote.

Karla Smith
Apprentice Renewal

Mr. Jones reviewed the renewal and proposed Stipulation and Order. Ms. Smith answered questions from the Board. Mr. Kingery made a motion to approve the Memorandum of Understanding. Mr. Clubb seconded the motion. Motion passed by unanimous vote.

Todd Glenn Jacobs
Apprentice Reinstatement

Mr. Jones reviewed the reinstatement and proposed Stipulation and Order. Mr. Jacobs answered questions from the Board. Mr. Kingery made a motion to accept the Stipulation and Order no earlier than March 14. He must verify he has an employer before the license will be reinstated. Mr. Clubb seconded the motion. Motion passed by unanimous vote.

Mr. Jones reviewed the criminal history and proposed Stipulation and Order. Mr. DeKok answered questions from the Board. Mr. Burton made a motion to deny the reinstatement. Mr. DeKok will need to wait at least 90 days or until his last charge is adjudicated to re-apply. Mr. Clubb seconded the motion. Motion passed by unanimous vote.

APPLICATIONS FOR REVIEW:

William Berriochoa

The Board reviewed the master electrician application for William Berriochoa. The Board approved him for the journeyman exams.

Cesar Castaneda

The Board reviewed the journeyman application for Cesar Castaneda. The Board approved him for the journeyman exams.

Matthew Tedder Sr

The Board reviewed the master electrician application for Matthew Tedder Sr. The Board approved him for the journeyman exams.

Jay Patrick Berry

The Board reviewed the master electrician application for Jay Patrick Berry. The Board approved him for the master exams.

DISCUSSION ITEMS:

Review Test Scores

The Board reviewed the test scores for the last year. The test will be updated when the 2011 code is effective.

The Board reviewed the exams scores for the last month. No action taken.

Practical Exam Review

Mr. Clubb asked for recommendations for changes to the exam. This item will be discussed at the next meeting.

Exam approval process

Mr. Jones reviewed the current process for approval to take the exams. He is proposing the process be changed so that an application is made for approval to sit for the exam. After the exams are passed, the applicant will apply for license and pay the application fee. Mr. Burton made a motion to make the changes to the approval process. A person will need to wait 25 days between each attempt. A person who has failed an exam three times will need to wait 120 days between each attempt. Mr. Kingery seconded the motion. Motion passed by unanimous vote.

Pending Legislation

Pending legislation was discussed. No action taken.

CORRESPONDENCE:

North Dakota

The Board discussed a letter from the North Dakota Board advising that after March 1, 2011, Utah will no longer be a reciprocal state. Mr. Jones will contact the North Dakota Board to discuss the reason behind this decision.

New Hampshire

Mr. Clubb made a motion to approve the reciprocal agreement with New Hampshire providing the requirements have not changed. Mr. Kingery seconded the motion. Motion passed by unanimous vote.

ADJOURN:

Adjourned at 11:52 am

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

3/17/2011
Date Approved

Frank Rydalch
Chairperson, Utah Electrical Licensing Board

3/17/2011
Date Approved

Dan S Jones
Bureau Manager, Division of Occupational & Professional
Licensing