

# MINUTES

## UTAH ARCHITECT LICENSING BOARD MEETING

December 14, 2011

Room 474 – 4<sup>th</sup> floor – 10:00 A.M.  
Heber M. Wells Building  
160 East 300 South  
Salt Lake City, Utah 84111

**CONVENED:** 10:00 A.M.

**ADJOURNED:** 10:49 A.M.

**Bureau Manager:**  
**Board Secretary:**

Richard J. Oborn  
Lee Avery

**Board Members Present:**

Hans Hoffman, Chairperson  
Jeanne Jackson  
Terance White  
Bryan Turner  
Mary Bearson

**Guests:**

Heather Vance, AIA

### TOPICS FOR DISCUSSION

### DECISIONS AND RECOMMENDATIONS

#### ADMINISTRATIVE BUSINESS

Minutes from October 13, 2011 were reviewed. Ms. Jackson motioned to accept the minutes as amended, seconded by Mr. White. The motion carried unanimously.

1. Use of electronic seals and proposed changes to Utah Admin. Code R156-3a-601

The Board reviewed proposed changes for the use of electronic seals and proposed changes to Utah Admin. Code R156-3a-601. Ms. Vance shared the following proposed changes:

(3) Each seal appearing on the cover or title sheet shall be a wet stamp or embossed, wet signed and dated. Subsequent sheets of plans are not required to be wet stamped or embossed, but shall be either electronically sealed, wet stamped or embossed, then signed and dated. Subsequent sheets of specifications are not required to be sealed, signed or dated.

(4) Plans and specifications submitted to jurisdictions shall be wet stamped or embossed as described in section (3) above. Copies of plans and specifications which contain the wet or embossed seal, wet signature and date in accordance with section (3) are permitted, if the seal, signature and date are clearly recognizable. The Board agreed these proposed changes better

clarify this section of the rule. Mr. Oborn will modify the language to make the suggested changes for the Board's further review.

## 2. Upcoming legislative session

Mr. Oborn advised the Board that Representative Jim Nielson stated he will sponsor the bill that changes the CE requirement to mirror what NCARB recommends that jurisdictions adopt as a CE requirement..

Ms. Vance advised the Board that because the statute will be opened, there are some issues that the association is working on. Ms. Vance stated there are questions regarding the definition of incidental practice. Mr. Oborn noted that the Division is having the Assistant Attorney General look at the statutes and rule regarding incidental practice and license exemption.

## 3. Consideration of need to further define architecture program criteria for foreign educated applicants in R156-3a-301(2)(a)

The Board reviewed proposed language to further define architecture program criteria for foreign educated applicants in R156-3a-301(2)(a). Mr. Oborn noted that the current rule language change does not address how an applicant can make up for education deficiencies. Mr. Oborn proposed adding the following language:

- i. Deficiencies in general education may be satisfied by successfully completing the deficiencies in coursework at a recognized college or university or by passing the college level examination program (CLEP) demonstrating proficiency in the deficient areas.
- ii. Architecture course work deficiencies must be completed at a NAAB accredited education program.
- iii. Alternatively, an applicant may submit verification of a current NCARB certification.

Mr. White motioned to approve the proposed rule change, seconded by Ms. Jackson. The motion carried unanimously.

## 4. Upcoming WCARB meeting

Mr. Oborn stated the Division needs an agenda before approval can be obtained for Board members to attend the WCARB meeting in March.

Ms. Jackson stated that because she is an executive

committee member, WCARB will cover the cost of her attending this meeting and she plans to be there.

**Not on the agenda:**

Ms. Vance advised the Board that at the AIA conference in October 2011 new Board of directors were nominated.

**BOARD MEETINGS**

**The next scheduled Board meeting:**

February 8, 2012

**2012 Board meetings have been scheduled:**

February 8, April 11, June 13, August 8, October 10, December 12

**ADJOURN**

The meeting adjourned at: 10:49 A.M.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

February 8, 2012  
**Date**

(ss) Hans Hoffman  
Chairperson, Utah Architect Licensing Board

February 8, 2012  
**Date**

(ss) Richard J. Oborn  
Bureau Manager, Division of Occupational & Professional Licensing.