

MINUTES

**UTAH
Professional Counselor Licensing Board
MEETING**

March 16, 2010

**Room 474 - 4th floor - 9:00 A.M.
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 9:04 A.M.

ADJOURNED: 1:20 P.M.

**Bureau Manager:
Board Secretary:**

Richard Oborn
Lee Avery

Board Members Present:

Jason H. King, Chairperson
Gloria Miley
Rodger Bischoff
Ruth A. Baxter
Vacant

DOPL Staff Present:

Connie Call, Compliance Specialist

Guests:

Marybeth Hatch
Julie VanDen Berghe
Phillip Beehler
Brandali Radoluovich
Ryan Nielsen
Robyn Cottam
Vicky Westmoreland
John P.
Sally Whitaker
Shay Clark
Tiffany Roe
Julia Wright
Marie Sager
Monte Hauck
Tracy Fuchs
Ann Ngatai
Andrea Bair Bingham
Lewis Galway

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

MINUTES:

The Board reviewed the minutes dated September 15, 2009. Ms. Baxter motioned to approve the minutes, seconded by Mr. Bischoff. The motion carried unanimously.

The Board reviewed the minutes dated January 26, 2010. Ms. Miley motioned approve the minutes with changes, seconded by Ms. Baxter. The motion carried unanimously.

COMPLIANCE REPORT:

Connie Call, Compliance Specialist

#1 Melanie Walters is in compliance with her stipulation. The Division received her supervisor report from M. Bowman. Ms. Walters has completed her ten (10) hours of continuing education.

Discussion:

The Board reviewed the supervisor report from M. Bowman.

Preliminary review of Board business

Mr. Oborn reviewed the following with the Board:

Ms. Benward's transcripts and letter to the Board:

Ms. Benward has a masters degree in sciences, major in psychology with an emphasis in school counseling. She completed her degree in August 2002. She worked as a school counselor. The Division found the following deficiencies in her education:

1. *Ethical standards & issues, behavior & decision-making;*
2. *Professional roles, & standards of a mental health counselor;*
3. *Individual counseling theory;*
4. *Human growth & development;*
5. *Therapeutic methods & interventions;*
6. *Psychopathology & multi-axial diagnosis DSM classification;*
7. *Dysfunctional behaviors;*
8. *Advanced assessment mental status;*
9. *Research and evaluation; and*
10. *Internship.*

The Division questions if the Board feels she meets the internship requirement.

Mr. Benjamin Rich letter and syllabus:

The Division received a fax from Professor Castellano Turner, Ph.D., University of Massachusetts, indicating Mr. Rich completed a masters in clinical psychology. This university is CHEA accredited. Professor Turner stated he studied the 2005 ACA Code of Ethics and the APA Code of Ethics. It is his assessment that they are the same in all essentials, covering the same issues, proscribe the same behaviors and describe the same values and principles. The Division found the following deficiencies:

1. *Ethical standards and issues, behavior & decision-making;*
2. *Prof. roles & standards of a mental health counselor;*
3. *Group counseling theory;*
4. *Career development;*
5. *Dysfunctional behaviors;*
6. *Research and evaluation; and*
7. *Practicum.*

The Division would like the Board to review the course syllabus.

APPOINTMENTS:

Melanie Walters, probation interview

Ms. Walters met with the Board for her probation interview. Mr. Bischoff conducted the interview. Ms. Walters stated things are going well. She feels okay with her supervisors and the process. She continues establishing and maintaining appropriate boundaries with her clients. She has completed ten (10) hours of continuing education. Ms. Walters stated that she has scheduled to take the law and ethics exam on March 29, 2010. Ms. Walters stated she has already passed the NCMHCE exam and will schedule to take the NCE exam. She has about thirty-five (35) hours left and may need to request an extension for her intern license. Mr. Oborn advised Ms. Walters that if she needs an extension, she would need to submit her request in writing, including the hours she has completed.

The Board asked to see Ms. Walters on June 15, 2010.
Ms. Walters is in compliance with her stipulation.

Michelle Benward, application review

Ms. Benward met with the Board. The Board reviewed her application for a certified professional counselor intern license. The Board determined that

Ms. Benward has a master's degree in sciences, major in psychology with an emphasis in school counseling. The Board talked with Ms. Benward and noted the following deficiencies in her education:

1. *Ethical standards & issues behavior & decision-making;*
2. *Prof. roles & standards of a mental health counselor;*
3. *Individual counseling theory;*
4. *Human growth & development;*
5. *Therapeutic methods & interventions;*
6. *Psychopathology & multi-axial diagnosis DSM classification;*
7. *Dysfunctional behaviors;*
8. *Advanced assessment of mental status;*
9. *Research and evaluation; and*
10. *Practicum.*

The Board advised Ms. Benward that work experience cannot be used for internship hours. Her ethics course must include a review of the ACA, AMHCA, or NBCC Code of Ethics.

Benjamin Rich, application review

Mr. Rich met with the Board. The Board reviewed Mr. Rich's application for certified professional counselor intern license. The Board noted that Mr. Rich has completed a master's degree in clinical psychology. After reviewing the letter from Professor Turner, the course syllabus and course descriptions, the Board noted the following deficiencies in Mr. Rich's education:

1. *Ethical standards & issues, behavior & decision-making;*
2. *Professional roles and standards of a mental health counselor;*
3. *Group counseling theory; and*
4. *Career development.*

The Board encouraged Mr. Rich to complete an ethics course that includes a review of the ACA, AMHCA, or NBCC Code of Ethics. The Board noted that he would need to complete the ethics course to qualify for an extern license.

Justyn Chris, application review

The Board conducted a telephonic interview with Mr. Chris. The Board reviewed Mr. Chris' application for the certified professional counselor intern license. The Board reviewed the transcripts and course syllabus.

The Board noted that Mr. Chris has a masters of arts degree in professional counseling, from Liberty University. The Board noted the following deficiencies in Mr. Chris' education:

1. *Professional roles & standards of a mental health counselor*

Mr. Chris was informed that because his education deficiencies were limited to one two semester credit courses in professional roles and standards, he could qualify for an extern license. This would be active for three (3) years to allow him to complete the above education requirements. After completing the course, he will need to apply for the intern license. He will not have to resubmit his transcripts from Liberty University. He will need to submit additional transcripts showing he completed the deficient course.

Jeanette Larsen, application review

The Board conducted a telephonic interview with Ms. Larsen. The Board reviewed Ms. Larsen's transcripts and course syllabi. Ms. Larsen graduated from Capella University with a masters in science, specialization in clinical psychology. The Board noted the following education deficiencies:

1. *Ethical standards & issues, behavior & decision-making. This course needs to be ACA or AMHCA, or NBCC Code of Ethics;*
2. *Prof. roles & standards of a mental health counselor.*
3. *Therapeutic methods & interventions; and*
4. *Practicum.*

The Board advised Ms. Larsen that once she completes the ethics and practicum courses, she would apply for the extern license. This will give her three (3) years to complete the rest of the required classes. Once these are completed, she could then apply for the certified professional counselor intern license.

Adi Finau Conklin, application review

The Board attempted to contact Ms. Conklin for a telephone interview. The Board reviewed her application. The Board noted that Ms. Conklin's education is unique in that it is a Masters in Social Work degree. The Board noted the following deficiencies in her education:

1. *Ethical standards & issues behavior & decision-making;*
2. *Individual counseling;*

3. *Group counseling;*
4. *Human growth & development;*
5. *Career development;*
6. *Cultural foundations;*
7. *Psychopathology & multi-axial diagnosis DSM classification;*
8. *Test and measurement theory;*
9. *Advanced assessment of mental status; and*
10. *Practicum.*

Mr. Oborn stated that he would contact Ms. Conklin regarding the Board's findings.

DISCUSSION ITEMS:

1. Application review

Holli Archuletta, Certified Professional Counselor Intern application

The Board reviewed the Certified Professional Counselor Intern application submitted by Ms. Archuletta. The Board noted that her degree is a Master of Arts, with a major in community counseling. The Board noted the following deficiencies in her education:

1. *Advanced assessment of mental status and*
2. *Internship.*

Mr. Oborn stated that he would contact Ms. Archuletta regarding the Board's findings.

Patti Bancroft, transcript review

The Board reviewed the transcripts submitted by Ms. Bancroft. The Board noted that her master's degree is in community human relations. The Board noted the following deficiencies in her education:

1. *Ethical standards & issues behavior & decision-making;*
2. *Prof. roles & standards of a mental health counselor;*
3. *Group counseling theory;*
4. *Career development;*
5. *Therapeutic Methods & Interventions;*
6. *Psychopathology & multi-axial diagnosis DSM classification;*
7. *Advanced assessment of mental status;*
8. *Research and evaluation; and*
9. *Practicum.*

Mr. Oborn stated that he would contact Ms. Bancroft regarding the Board's findings.

David Zane, transcript review

The Board reviewed Mr. Zane's transcripts. The

Board noted that Mr. Zane has a Master's in Rehabilitation Counseling. The Board noted the following deficiencies in his education:

1. *Ethical standards & issues behavior & decision-making;*
2. *Prof. rules and standards of a mental health counselor;*
3. *Psychopathology & multi-axial diagnosis DSM classification; and*
4. *Internship.*

Mr. Oborn stated that he would contact Mr. Zane regarding the Board's findings.

2. Amendments to Mental Health Professional Practice Act under SB 90

Mr. Oborn advised the Board that SB 90: Mental Health Professional Practice Act Amendments passed the 2010 legislative session and is waiting for the Governor's signature. Once the bill is signed, the statute will become effective on May 11, 2010. Mr. Oborn noted that the Board would need to modify the Professional Counselor Licensing Act Rule to replace references to Certified Professional Counselor Intern (CPCI) with licensed Associate Professional Counselors (LAPC).

3. Professional Counselor Law, Rules, and Ethics Examination

The Board discussed the possibility of including the law exam in the license application rather than administering a formal exam. After further discussion, two Board members expressed interest in keeping the law, exam as is. One Board member expressed interest to stop the formal exam administered through PSI and add an exam to the application or include in the affidavit that the applicant sign a statement stating they have read and will follow the laws and rules. One Board member was unsure. After further discussion, Mr. Oborn stated that he will contact UMHCA representatives for their input and search other states to see how they do it. The Board tabled this discussion until the next Board meeting.

4. Revisions to license application

Mr. Oborn advised the Board that the Division is reviewing all of the license applications to shorten and simplify them if possible. The Board reviewed the professional counselor application and noted that there are questions in the qualifying questionnaire that could be combined and others may be deleted. Mr. King proposed several changes. Mr. Oborn will send Mr.

King a document of the qualifying questionnaire for his proposed changes. The Board tabled this discussion until the next Board meeting.

5. Potential of meeting less frequently

Mr. Oborn advised the Board that the Division is looking to cut costs where possible. One way to cut costs is to decrease the frequency of Board meetings. The Board discussed the possibility of meeting quarterly. Mr. Oborn stated that he would provide information to Board members before meetings. This way they would be better prepared to discuss and make recommendations at the Board meeting. After further discussion, the Board decided to meet quarterly until the end of this year and to re-evaluate at the December 2010 Board meeting. The Board noted the meetings for the rest of 2010 would be tentatively scheduled for June 15, September 21, and December 21. The Board noted that only the December meeting would start at 2:00 P.M. The Board wants to keep their meetings on the 3rd Tuesday of the month.

6. Licensing statistics

Mr. Oborn reviewed following license statistics with the Board. As of March 1, 2010, the Division has issued the following licenses: LPC – 622, CPCI – 301, Extern – 32.

7. Board member vacancy

The Board discussed the loss of Board member Dean Workman. Dean was an outstanding resource for the Division, Board and others. He was a giant in the community and his passing is a big loss to everyone who knew him. Those who attended the services indicated that the funeral service was a true celebration of his life. It was noted that the UMHCA is presenting an award to him and is talking about starting a scholarship in his name.

BOARD MEETINGS:

2010 Board Meetings Tentatively Scheduled:

June 15, September 21, and December 21 at 2:00 P.M for the December meeting only.

Motion to adjourn at 1:20 P.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

June 15, 2010
Date Approved

(ss) Jason King
Chairperson, Utah Professional Counselor Licensing
Board

April 7, 2010
Date Approved

(ss) Richard J. Oborn
Bureau Manager, Division of Occupational &
Professional Licensing