

**MINUTES**

**UTAH LANDSCAPE ARCHITECT  
LICENSING BOARD  
MEETING**

**October 20, 2010**

**Room 474 – 4<sup>th</sup> Floor 1:00 P.M.  
Heber M. Wells Building  
160 East 300 South  
Salt Lake City, Utah**

**CONVENED:** 1:04 P.M.

**ADJOURNED:** 3:30 P.M.

**Bureau Manager:**  
**Board Secretary:**

Richard J. Oborn  
Lee Avery

**Board Members Present**

Randall Boudrero, Chairperson  
Lars Anderson  
Gregory Jolley  
John Ellsworth  
Kevin Astill

**DOPL Staff Present:**

Kent Barnes, Compliance Manager  
Dennis Meservy, DOPL Investigator

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS:**

Minutes

The Board reviewed the minutes dated April 21, 2010. Mr. Ellsworth motioned to approve the minutes as written, seconded by Mr. Anderson. The motion carried unanimously.

Division administrative changes

Mr. Oborn introduced himself and Ms. Avery. Mr. Oborn reviewed the recent changes in the Division.

Introductions

The Board members introduced themselves.

Swear in new Board member Mr. Gregory Jolley

Mr. Jolley was sworn in as a new Board member

Swear in new Board member Mr. Kevin Astill

Mr. Astill was sworn in as a new Board member

Elect new Board chairperson

Mr. Boudrero nominated Mr. Ellsworth as the new chairperson, seconded by Mr. Anderson. The motion carried unanimously.

Elect new vice chairperson

Mr. Ellsworth nominated Mr. Anderson as the new vice chairperson, seconded by Jolley. The motion carried unanimously.

1. LARE testing

Mr. Barnes advised the Board that there have been questions regarding who will redline the LARE exams. Mr. Barnes proposed that the Division start a pilot program for two years allowing test takers to review their exam at the Division office. The Division will assess whether to continue review in two years. Mr. Barnes stated that he will monitor the program. Mr. Ellsworth motioned to authorize the Division to proceed with a redline review program for two years and report back to the Board, seconded by Mr. Jolley. The motion carried unanimously.

2. Education And Enforcement Fund

The status of the Education and Enforcement Fund as of July 2010 was reviewed. The Board discussed how the funds may be used. Mr. Oborn will research this for further discussion at the next Board meeting.

3. Definition of incidental practice of landscape architecture in the Landscape Architect Licensing Act Rule

Mr. Oborn reviewed various definitions of incidental practice in DOPL rules with the Board. Mr. Oborn stated the Board may want to be proactive and include the language in the Landscape Architecture Licensing Act Rule. Mr. Oborn stated he will draft language for the Board review at the next Board meeting.

4. Other possible changes to the Landscape Architect Licensing Act Rule

The Board talked about changing the two year experience requirement. The Board noted that this would require a statute change.

Annual CLARB meeting, Lars Anderson

Mr. Anderson reported on the CLARB meeting, noting that licensure is now in all fifty states. The Board discussed conditions regarding continuing education requirements. The Board discussed the council record. The Board discussed Utah students not completing their education in Utah and obtaining licensure in Arizona. The Board reviewed the education requirements listed in the Utah Landscape Architect Act Rule and discussed licensure by endorsement. Mr. Ellsworth motioned to remove paragraph 2 of

R156-53-302a Qualifications for Licensure, Education and Experience Requirement to indicate applicants need to meet qualifications for experience in 1(a) and (b), seconded by Mr. Anderson. The motion carried unanimously.

Update from ASLA regarding adding of CE in statute as requirement for renewal

**Not on the agenda:**

The Board noted that the association is drafting a proposal to require continuing education hours for renewing the professional license.

**BOARD MEETINGS:**

The next meeting is scheduled for January 12, 2011 at 1:00 P.M.

**2011 Board meetings has been tentatively scheduled:**  
**April 20, October 12**

**ADJOURN**

3:30 P.M.

*Note: This report is not intended to be a verbatim transcript, but is intended to record the significant features of what was discussed in the meeting. Discussed items are not necessarily arranged in chronological order.*

January 12, 2011  
Date

(ss) John Ellsworth  
Chairperson, Landscape Architect Licensing Board

January 12, 2011  
Date

(ss) Richard J. Oborn  
Bureau Manager, Division of Occupational & Professional Licensing