

**MINUTES**

**UTAH  
Professional Counselor Licensing Board  
MEETING**

**January 27, 2009**

**Room 474 – 9:00 A.M.  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 9:29 A.M.

**ADJOURNED:** 2:20 P.M.

**Bureau Manager:  
Board Secretary:**

Rich Oborn  
Lee Avery

**Board Members Present:**

Russell C. Gaede, Psy.D. Chairperson  
Dean Workman  
Gloria Miley  
Rodger Bischoff  
Jason H. King

**DOPL Staff Present:**

Ronda Trujillo, Compliance Specialist

**Guests:**

Saundra Halverson  
Ms. Jan Schuurman  
Jared Schultz  
Dr. Julie Smart  
John Knapp

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS:**

**MINUTES:**

The minutes for November 4, 2008 were reviewed. Mr. Workman motioned to accept the minutes with changes, seconded by Ms. Miley. The motion carried unanimously.

**COMPLIANCE REPORT**

Ronda Trujillo, Compliance Specialist

#1. Glenn Dutton is in compliance with his stipulation. The Division received his employer evaluation. Mr. Dutton is current on all required documentation at this time.

#2. Richard Schuurman is in compliance with his stipulation. The Division received his supervisor and therapy reports. Dr. Pompa submitted an addendum to Mr. Schuurman's evaluation. The Board needs to see how he is doing on his continuing education (CE).

#3. Laura Fullmer is in compliance with her stipulation at this time. Ms. Fullmer is current on all required documentation at this time.

#4. Teresa Lloyd, New Probation Interview with the Professional Counselor Licensing Board.

**Discussion:**

Mr. Oborn advised the Board that Ms. Lloyd is also licensed as a Licensed Substance Abuse Counselor (LSAC). When she applied for her Certified Professional Counselor Intern (CPCI) license, she answered yes to #3. She was restricted in her practice as an LSAC. This license was placed on probation because she worked as a mental health therapist without a license. The Board noted that she started her probation in October 2008 and finishes it in October 2010. She is keeping both licenses active. The Professional Counselor Licensing Board will monitor her probation.

**APPOINTMENTS:**

Glenn Dutton, Probation Interview

Mr. Dutton presented himself to the Board. Mr. Workman conducted the interview. Mr. Dutton advised the Board that he sees between ten (10) and eleven (11) clients a week. In addition, he is working about fifteen (15) hours a week. Mr. Dutton stated that his other job might require him to leave the state. Mr. Dutton stated that he would like to work something out with the Board to work less hours so he could leave the state for his full-time employment if needed. The Board reviewed Mr. Dutton's stipulation. The Board noted that he will have completed one-half (1/2) of his probation by the July 28, 2009 scheduled board meeting. The Board talked about moving Mr. Dutton's meetings with the Board to every four (4) months. After further discussion, the Board stated it

would consider early termination of his probation upon receipt of Mr. Dutton's written request. The Board asked Mr. Dutton to have his supervisor, Mr. Ted Harris, to express his support for early termination of Mr. Dutton's probation in his next employer report. The Board briefly talked about the supervised hours completed by Mr. Dutton for his LPC license. The Board advised Mr. Dutton that the CPCI licenses are not renewable. This license might be extended one time, with a written request under certain conditions. The Board asked to see Mr. Dutton May 17, 2009.  
**Mr. Dutton is in compliance with his stipulation.**

Richard Schuurman, New Probation Interview

Mr. Schuurman presented himself to the Board. Mrs. Schuurman accompanied Mr. Schuurman. The meeting closed at 10:01 A.M. to discuss the addendum from Dr. Pompa. There were no recordings or written notes taken during this time. The Board meeting opened at 10:05 A.M. Mr. Workman conducted the interview. The Board reminded Mr. Schuurman that the additional continuing education he is required to complete needs to be approved by the Board and is due May 25, 2009. The Board encouraged Mr. Schuurman to contact the University of Utah or the University of Phoenix as they may have courses he could attend. The Board advised Mr. Schuurman that the Board might consider approving some of the continuing education courses that he has already completed if he supplies more information. Mr. Schuurman requested the Board consider reducing the frequency of his meetings with his therapist and supervisor. The Board noted that his therapy and supervision reports have been positive. The Board encouraged Mr. Schuurman to have his supervisor and therapist submit a statement to the Board stating that they are in support of Mr. Schuurman's supervision and therapy be reduced. After further discussion, the Board recommended that once these statements are received Mr. Schuurman is approved to meet bi-weekly with his supervisor and bi-weekly with his therapist, with these meetings alternating each week. The Board asked to see Mr. Schuurman March 17, 2009.  
**Mr. Schuurman is in compliance with his stipulation.**

Laura Fullmer, Probation Interview

Ms. Fullmer presented herself to the Board. Dr. Gaede

conducted the interview. Mr. Oborn advised the Board that the Division has just received a new complaint regarding Ms. Fullmer. This makes her out of compliance with her stipulation. Mr. Oborn stated that because this could go to a hearing, she cannot discuss the details regarding the complaint with the Board. The Board noted that Ms. Fullmer has completed her continuing education requirement. Ms. Fullmer stated that she is teaching classes at the county jail. This is part-time work. The Board noted that her supervisor at the jail is not a Licensed Professional Counselor (LPC) and her hours working there will not count towards completion of her probation term with the Division. Ms. Fullmer stated she does not have a support system other than her family. The Board encouraged Ms. Fullmer to seek support from a mental health therapist and gave her several. The Board asked to see Ms. Fullmer on March 17, 2009. **Ms. Fullmer is not in compliance with her stipulation.**

**Note:** Ms. Fullmer surrendered her LPC license.

#### Changes to the Professional Counselor Licensing Act Rules

The Board reviewed the proposed changes made to the Professional Counselor Licensing Act Rules. Mr. Workman motioned to allow the draft with changes to be made public for comment, seconded by Mr. King. The motion carried unanimously. Mr. Oborn stated that he will advise the association and representatives of the universities who attended the Board's last meeting.

#### Teresa Lloyd, New Probation

Ms. Lloyd presented herself to the Board. Mr. King advised the Board that he was Ms. Lloyd's professor about three (3) years ago. They have had no contact since then. Ms. Lloyd advised the Board that she has no problem with Mr. King's involvement in her interview. Mr. Bischoff conducted the interview. The Board introduced itself to Ms. Lloyd. Ms. Lloyd advised the Board that she also holds a license as a Licensed Substance Abuse Counselor (LSAC). Her LSAC license is on probation and when she applied for her CPCI license she disclosed that her LSAC license was on probation. Ms. Lloyd stated that both licenses are now on probation. Ms. Lloyd stated she plans to keep both licenses active. Her LSAC license was placed on probation because she practiced mental

health therapy without a license. Ms. Lloyd stated that she was advised by her employer that she could do crisis work. She had been doing this about eight (8) months when she was contacted by the Division Investigator. Ms. Lloyd stated she started obtaining her masters in counseling degree in October 2005. Ms. Lloyd stated she went to Red Rock School and was doing her internship there. Her supervisor is Lynn Dangerfield, LCSW, and he is willing to continue supervising her with the Board's approval. He has already reviewed her stipulation. Ms. Lloyd stated she has not been working as an LSAC since her license was placed on probation. The Board asked Ms. Lloyd to submit a resume for Mr. Dangerfield. Mr. Oborn stated that the Professional Counselor Licensing Board will monitor Ms. Lloyd's probation and the Division will report her progress to the Substance Abuse Counselor Licensing Board. The Board asked to see Ms. Lloyd on March 17, 2009.  
**Ms. Lloyd is in compliance with her stipulation.**

Elizabeth Arrington, Application Review for  
CPCI License

Ms. Arrington presented herself to the Board. Mr. Oborn reviewed Ms. Arrington's application, transcripts, and letter with the Board. Ms. Arrington gave the Board additional information for review. After talking with her the Board summarized several deficiencies to include the following:

1. She completed a 60 quarter hour program, and therefore needs 30 additional quarter hours.
2. The Board encouraged her to finish the practicum hours, then apply for an extern license, practice under supervision while she completes her education.
3. The other educational deficiencies include:  
Professional Role and Functions, foundations, dysfunction behaviors, research evaluation.

The Board encouraged Ms. Arrington to focus on her practicum hours and then apply for the Extern License. This will allow her to work, supervised, while she completes the education requirements needed for the Intern License. Once her education is completed, she can then apply for the Intern License and then begin to earn her hours towards the Licensed Professional Counselor (LPC) license.

**Note:** The Division received documentation after the board meeting demonstrating that Ms. Arrington's completed semester hours rather than quarter hours.

She also provided additional documentation demonstrating completion of the practicum requirement. Based on this new information, the Division issued Ms. Arrington an Extern license and required her to complete the following courses before qualifying for an Intern license:

- (1) Professional Roles and Functions (2 Semester Credits): Course work meeting this requirement may include a review of the professional roles and functions of a professional mental health counselor, trends and history, and professional preparation standards and credentialing.
- (2) Dysfunctional Behaviors (1 Semester Credit): Course work meeting this requirement may include a review of addictions, substance abuse, cognitive dysfunction, sexual dysfunction, abuse and violence.
- (3) Foundation course in Test and Measurement Theory (2 Semester Credits): Course work meeting this requirement may review testing and evaluation, counseling and/or mental health psychometrics.

Jaclyn Knapp, Application Review for CPCI License

Ms. Knapp presented herself to the Board. Members of the Board and employees of the Division introduced themselves. Mr. Oborn briefly summarized documentation relating to the coursework Ms. Knapp is proposing meet the educational requirements for Certified Professional Counselor Intern license. The Board addressed the question of whether Ms. Knapp's course work satisfies the following educational requirements: (1) ethical standards; (2) professional roles; and (3) internship. These questions were raised because Ms. Knapp completed one of her internships in a school and some of her course work was specific to working in the school setting with children. Mr. King motioned to approve the internship course based on documentation and statements from Ms. Knapp that suggested that she performed mental health assessments and practiced mental health therapy during her internships, seconded by Ms. Miley. After further discussion, the motion carried with Mr. Workman opposing. Mr. King motioned to approve Ms. Knapp for the Extern license because she completed an ethics course with content highly relevant to practice as a professional counselor, seconded by Ms. Miley. The motion carried with Mr.

Workman opposing. It was noted that Ms. Knapp must complete a two (2) semester credit hour course in professional roles in order to qualify for the Intern license. The Board also recommended that she complete an ethics course that required study of the American Counseling Association (ACA) Code of Ethics. Mr. Oborn stated that Ms. Kanpp's application would be considered as one for an Extern license, not an Intern license. Ms. Knapp's was invited to submit an application for the Intern license after she completes these courses. The Board and Division noted that its approval of Ms. Knapp's application was based on a set of unique facts that may or may not be present in other applications.

### **APPLICATION REVIEW**

Terry Nani, Certified Professional Counselor (CPCI)

Mr. Oborn stated that Mr. Nani's application had been submitted initially for Licensed Professional Counselor (LPC). His license in Colorado expired and he cannot obtain licensure in Utah by endorsement. Mr. Oborn asked the Board to review his application for consideration of the Certified Professional Counselor Intern (CPCI) license. After reviewing Mr. Nani's information, the Board stated that he would need to first obtain his CPCI license. The Board requested he provide the course descriptions regarding the course work he completed. Dr. Gaede stated that these could be obtained from the universities he attended. Mr. Oborn stated he would contact Mr. Nani.

### **DISCUSSION ITEMS:**

#### Out of Order on the Agenda:

Discussion of Membership with American Association of State Counseling Boards (AASCB). Mr. Oborn advised the Board that the Division is looking at all associations with whom licensing boards have memberships. Some national boards require membership in order for the students to take the examination; however, this is not the case with the AASCB. Mr. Oborn stated that the fees are four hundred (\$400.00) dollars annually. The division is looking at discontinuing membership with AASCB. Mr. Oborn stated that the Division is still doing more research before making this decision. After discussing

this in detail, the Board stated it would support the Division's decision to drop this membership and if a Board member wanted to pursue a membership they would need to contact AASCB on their own.

**BOARD MEETINGS:**

Note\* there has been a change in the 2009 Board Meetings:

Board Meetings tentatively scheduled for 2009:  
March 17, May 19, July 28, September 15, November 17

Motion to adjourn at 2:20 P.M.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

March 17, 2009  
Date Approved

(ss) Russell Gaede, PsyD.  
Russell Gaede, Psy.D., Chairperson, Utah Professional Counselor Licensing Board

February 26, 2009  
Date Approved

(ss) Richard Oborn  
Richard Oborn, Bureau Manager, Division of Occupational & Professional Licensing