

**MINUTES**

**UTAH  
HEARING INSTRUMENT SPECIALIST BOARD  
MEETING**

**July 7, 2009**

**Room 475 – 4<sup>th</sup> Floor - 9:00 a.m.  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 9:00 a.m.

**ADJOURNED:** 10:17 a.m.

**Bureau Manager:**

Clyde Ormond

**Board Secretary:**

Jacky Adams

**Board Members Present:**

Lowell Brown, Chairperson  
Morris Mower  
David Simmons

**Board Members Absent:**

Kent Milligan

**Guests:**

Brent Edman, Hearing Healthcare Providers Society

**DOPL Staff Present:**

Mark B. Steinagel, Division Director  
Ronda Trujillo, Compliance Assistant  
Kent Barnes, Compliance Supervisor

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS:**

Introduction of Division Director

Mr. Ormond explained that Mr. F. David Stanley retired from the Division at the end of April. Mr. Mark B. Steinagel became the new Division Director as of June 8, 2009.

**APPOINTMENTS:**

9:15 a.m. Compliance

Ms. Trujillo explained that Mr. Robert Harris is currently in compliance with his Stipulation and Order. Adding that Mr. Harris must submit all advertisements from January through June 2009, to remain in compliance.

It was explained that Mr. Weston Harris is currently

non-compliant with his Stipulation and Order, due to his failure to submit his July “Employer Report”.

9:30 a.m. Harris, Robert

Mr. Harris appeared for his scheduled appointment, with the Board, and submitted copies of all advertisements as requested by the Board at the April 7, 2009 meeting. Mr. Simmons and Mr. Brown reviewed the advertisements to insure, that there were no violations of Title 58 Chapter 46a Section 501, unprofessional conduct.

It was determined that Mr. Harris is in compliance with his Stipulation and Order; and he will next meet with this Board in January 2010.

Mr. Simmons seconded by Mr. Mower, made a motion to amend Mr. Harris Stipulation and Order to require that he may meet with this Board, and submit his “employer reports” on a bi-annual basis, contingent upon continued compliance with his Stipulation and Order, the motion carried unanimously.

9:45 a.m. Harris, Weston

Mr. Harris appeared for his scheduled appointment with the Board, he explained that he had submitted his “employer report” to the Division on July 1, 2009, however, due to the Division having not received it the “employer report” will be resubmitted.

After a brief discussion it was determined, contingent upon receipt of his “employer report”, Mr. Harris will be in compliance with his Stipulation and Order. The Board then required him to meet again on October 6, 2009, at that time it will be determined if he may be allowed to begin meeting and submitting his “employer report” on a bi-annual basis.

## **DISCUSSION ITEMS:**

Utah Practical Exam – Kent Barnes

Mr. Brown explained, this profession is concerned with the length of time it has been taking to receive notification of the Utah Practical Examination for Hearing Instrument Interns, examination results. He then clarified that some examinees receive a pay

increase upon successful completion of the “direct supervision” requirements, and are being forced to wait six weeks, prior to receiving notification of the examination results. Mr. Brown then added that other examinees are being told at the time of the examination, of their score results.

Mr. Barnes explained that he agreed that six weeks is excessive to wait for the examination scores, however, he then added that examinees being told by the proctor of the results is inappropriate.

Additionally Mr. Brown explained that not all proctors are administering the examination in the same manner. He felt that this process should be standardized.

It was explained that the examination procedure should be the same for each proctor. It was determined that Mr. Barnes will look into this issue and report back to the Board at the October 6, 2009 meeting of his findings. Mr. Edman explained that in his experience there is no training given to a proctor prior to giving the examination.

Mr. Barnes also recommended amending the CIB (Candidate Information Bulletin) to include all proctoring requirements/procedures. A copy of this CIB was given to the Board for review, and for suggested changes.

#### Advertising

It was explained that some Hearing Instrument Specialists may be inappropriately advertising. Copies of the advertisement were forwarded to Division Investigations, for further review.

#### Final Model Contract Approval

The Model Contract was reviewed, the Board recommended the following changes:

1. Combine Hearing Aid Damage and Loss Period into one section titled “Accidental Loss Period”;
2. Realign sections to ensure appropriate spacing;
3. Remove Manufacture Reg. No;
4. Amend Hearing Aid to read Hearing Instrument or Hearing Inst; and

5. Review for grammatical/spelling errors.

**ADJOURN:**

10:17 a.m.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

October 6, 2009

Date Approved

(ss) Kent Milligan

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Chairperson, Utah Hearing Instrument Specialist  
Board

October 7, 2009

Date Approved

(ss) Clyde Ormond

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Bureau Manager, Division of Occupational &  
Professional Licensing