

MINUTES

UTAH HEALTH FACILITY ADMINISTRATORS LICENSING BOARD MEETING

April 28th, 2009

Room 402 (fourth floor) - 9:00 a.m.
Heber M. Wells Building
Salt Lake City, Utah

CONVENED: 9:07 a.m.

ADJOURNED: 10:25 a.m.

Bureau Manager:

Sally A. Stewart

Board Secretary:

Penny Vogeler

Board Members Present:

Daren Lauritzen, Chairperson
Wesley Hansen
Dave Murray
Jeanie Pettit

Board Members Absent:

Kim N. MacFarlane

Guests:

none

DOPL Staff Present:

F. David Stanley, Division Director

TOPICS FOR DISCUSSION

ADMINISTRATIVE BUSINESS:

Minutes:

DECISIONS AND RECOMMENDATIONS

The August 12th, 2008 minutes were reviewed. It was moved by Mr. Hansen, seconded by Ms. Pettit that they be approved as corrected. The motion passed unanimously.

Probation Interview:

Steven Kent Booth

The Board was informed Mr. Booth would not be present due to personal life issues. He is currently being monitored by the Nursing Board. His drug tests are fine but his paperwork has not been submitted. He is currently not employed as a Health Facility Administrator. A motion was made by Mr. Hansen, seconded by Ms. Pettit, to allow the Nursing Board to monitor Mr. Booth with the option to change the monitoring if he becomes employed in this profession. The motion passed unanimously. **Non-compliant**

Discussion of Rule:

Possible changes

Ms. Stewart led a discussion of the Rule with the Board. There do not appear to have been changes to

the Rule since 1998. Certain things within the profession have changed in the interim. DOPL has been receiving calls concerning the AIT Preceptorship requirements and whether the Preceptor must be a licensed Health Facility Administrator. It was clarified that in the state of Utah the Preceptor must be a licensed Health Facility Administrator per Rule under the definition of "Preceptor". This leads to the question concerning whether other states require the Preceptor to be a licensed Health Facility Administrator and if not, is the AIT acceptable under Utah qualification requirements. There seems to be confusion that needs to be clarified with a rule change.

There is further confusion caused by UAC R156-15-302c, the experience requirement. It states that an applicant must complete 8,000 hours of qualifying experience, including 4,000 hours in a supervisory role. This could cause a facility to be without an Administrator. Clinical hours in the education pathway to licensure are allowed to count toward the AIT preceptorship currently in rule. To allow the AIT preceptorship to be part of the 8,000 hours in the experience pathway will require a rule change. An applicant applying through experience will need a total of 9,000 hours rather than the 8,000 hours stated.

After much discussion, the Board determined that changes should be made to protect the public and equitably deal with both the educational requirement and experience requirement.

Continuing Education was also discussed. The Board members will look into the issue of CE and suggest any changes they feel might be needed. Ms. Stewart suggested the Board consider limiting the distance learning hours, also known as online classes. There have been several phone calls about Continuing Education and what qualifies. Following discussion the Board recommended referring Continuing Education questions to the Utah Health Care Association.

NEXT SCHEDULED MEETING:

Tuesday, October 27th, 2009

ADJOURN:

10:25 a.m. (no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

March 23rd, 2010
Date Approved

(ss) Daren Lauritzen, Chairperson
Health Facility Administrator Licensing Board

March 23rd, 2010
Date Approved

(ss) Sally A. Stewart, Bureau Manager
Division of Occupational and Professional Licensing