

MINUTES

UTAH BOARD OF ACCOUNTANCY LICENSING BOARD MEETING

February 4, 2009

Room 402, Fourth Floor – 1:00 p.m.
Heber Wells Building
Salt Lake City, UT 84111

CONVENED: 1:00 p.m.

ADJOURNED: 3:15 p.m.

Bureau Manager:

Dan S. Jones

Board Secretary:

Ann Naegelin

Division Director:

David Stanley

Board Members Present:

Michael Blackburn, Chairperson
MacRay Curtis
Linda Protzman
Sherman Smith
Gordon Haycock

Board Members Absent:

Guests:

Susan Higgs, Compliance
Carey Woolsey, UACPA
Michelle McGaughey, UACPA
Frank Carlton, USPA
Bob Bowen, Peer Review Committee

TOPICS FOR DISCUSSION

Minutes

A motion was made by Mr. Smith to approve the January 7, 2009 minutes as written. Ms. Protzman seconded the motion. The motion passed by unanimous vote.

APPOINTMENTS:

Susan Higgs

Ms. Higgs reported on the status of the probationers. All probationers are in compliance with the terms of their probation.

- Charles Johnson, Probation Interview Mr. Johnson met for his probation interview. He has completed the terms of his probation. Mr. Haycock made a motion to terminate probation. Mr. Smith seconded the motion. Motion passed by unanimous vote. Mr. Johnson is in compliance.
- Jethro Barlow, Probation Interview Mr. Barlow was contacted by telephone for his probation interview. He continues to do same type of work as in the past. He is not currently doing any financial statements. Mr. Curtis made a motion that Mr. Barlow is in compliance. He will meet with the Board in six months. Mr. Smith seconded the motion. Motion passed by unanimous vote.
- Mr. Barlow is in compliance.
- Curtis Nygren, Probation Interview Mr. Nygren cancelled his probation interview. He will be scheduled to meet with the Board next month.
- L. Pete Hogan, Application Review Mr. Hogan and his attorney, Jay Gurmankin, met to discuss his application for CPA license. During the review of his application it appeared he was practicing in Utah without a license. There was a listing for Mr. Hogan in the phonebook. Mr. Hogan is listed in the local phone book. He has had that number disconnected. Mr. Curtis made a motion to approve Mr. Hogan for license. Mr. Haycock seconded the motion. Motion passed by unanimous vote. Mr. Hogan was advised that if he is going to practice in Utah, he will need to register his firm.

DISCUSSION ITEMS:

- Discuss possible rule changes Mr. Bowen met to discuss possible changes to the peer review rules. The changes are necessary due to changes in the AICPA requirements. Currently, an applicant indicates on their renewal that they are in compliance with peer review requirements
- The Board discussed obtaining a login for the Facilitated State Board Access to help track peer reviews. Mr. Jones indicated we would not be able to open an investigation for a firm that does not appear on the FSBA since reporting is voluntary.
- The AICPA publishes a list of firms terminated from their peer review program. As long as a firm is not terminated from the program, we do not have basis for investigation.

As long as a firm continues to complete the remedial action the Board should take no action. Our investigation does not start until a firm is not in compliance with the peer review. The Peer Review Committee should be reviewing the process not the peer reviews.

Mr. Jones indicated rules are in place to allow for the administering organization to report to the Division any firms that are not completing a peer review. The Peer Review Committee can review reports from the administering body and report deficiencies to the board. The Peer Review Committee could request a sampling of the peer reviews from the administering organization to determine if the peer reviews are being completed as required.

Mr. Bowen recommends to the Board that someone should be empowered to review peer reviews and to access the FSBA website. Determine if remedial actions are reasonable. Report back to the administering organization if the remedial actions are not sufficient. Mr. Smith recommended that we put an audit procedure in place. This will help to determine if the administering organization is in compliance and whether or not firms are completing peer reviews.

This item will continue to be discussed at the next meeting.

NASBA Correspondence

The Annual NASBA Administrator Conference was discussed. Mr. Jones will not be attending. No action taken.

Recommendation for NASBA Vice Chair

The Board discussed recommendations for NASBA Vice Chair. Mr. Haycock will contact Selwin Price to see if he is interested. Mr. Curtis made a motion to nominate Mr. Price if he is interested. Mr. Smith seconded the motion. Motion passed by unanimous vote. Utah will not nominate anyone if Mr. Price is not interested.

A letter from Mr. Costello regarding the National CPE Expo was discussed with no action taken.

NEXT MEETING

The next Board meeting has been scheduled for Wednesday, March 4, 2009 at 1:00 p.m.

ADJOURN

Adjourned at 3:15 p.m.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

March 4, 2009
Date Approved

s/s Michael Blackburn
Chairperson, Utah Board of Accountancy

March 4, 2009
Date Approved

s/s Dan S. Jones
Bureau Manager, Division of Occupational & Professional
Licensing