

**MINUTES**

**UTAH  
SOCIAL WORK BOARD  
MEETING**

**August 7, 2008**

**Room 475 – 4th Floor – 9:00 A.M.  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 9:05 A.M.

**ADJOURNED:** 2:28 P.M.

**Bureau Manager:**

Rich Oborn

**Board Secretary:**

Lee Avery

**Board Members Present:**

Tammer M. Attallah, Chairperson

Dennis R. Frandsen

Jean V. McAfee

Patsy Smith

Mark de St. Aubin

**Board Members Absent:**

Andrew Johnston

**Guests:**

James K. Smith

Kami Black

Scott Black

Vernon C. Utley

Rod Julander

Emily Bleyl

Elise Hutchings

**DOPL Staff Present:**

F. David Stanley, Division Director

Ray Walker, Reg/Compliance Officer

Ronda Trujillo, Compliance Specialist

Kent Barnes, Compliance Manager

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS:**

**MINUTES:**

The minutes for July 17, 2008 were reviewed.

Mr. Frandsen motioned to approve the minutes with changes, seconded by Mr. de St. Aubin. The motion carried unanimously.

**BUSINESS FROM PREVIOUS MEETING:**

None

**COMPLIANCE REPORT:**  
Ronda Trujillo, Compliance Specialist

#1. William Green is in compliance with his Stipulation and Order. The Division received a vitae for Wilford Dredge to be approved as supervisor. The Board briefly reviewed Mr. Green's evaluation and determined Mr. Green needs to receive therapy.

#2. K. Edward Huntsman is not in compliance with his Stipulation and Order. The Division received three (3) reports from his probation officer for breathalyzer stating Mr. Huntsman has been compliant from February 25, 2008 to July 3, 2008. These reports are completed every other month. His Stipulation and Order requires the reports every month. The Division has not received a therapy report. Mr. Huntsman needs to submit documentation showing his criminal probation was successfully completed in June and how this is connected to criminal probation to be completed in October. The Board reviewed Mr. Huntsman's Stipulation and Order and decided he needs to sign up with Compass Vision for both alcohol and drug screens between now and September 2008.

#3. Enrique Velasquez is in compliance with his Memorandum of Understanding. The Board was given copies of his evaluation for review. The evaluation indicates he should be in therapy in times of stress or crisis. The Division has received his employer report from Clinical Consultants. The Division has not received documentation of his continuing education.

#4. John Todd Morton is not in compliance with his Stipulation and Order. The Division has not received his reports stating he is not working in the field since October 30, 2007. He has not completed the twenty (20) hours of continuing education. This was due May 21, 2008.

#5. Lorraine Ruiz, Public Reprimand.  
Ms. Ruiz failed to meet with the Board in June and July. Ms. Ruiz called stating she was unable to meet

with the Board this month and requested her appointment be moved to the September 4, 2008 Board meeting. Ms. Ruiz was advised her professional license has been placed on hold and she will not be able to renew this license until she meets with the Board.

#6. Kristi Robles is a new probationer.

**APPOINTMENTS:**

Mr. William Green, Probation Interview

Mr. Green presented himself to the Board. Mr. de St Aubin conducted the interview. Mr. Green gave the Board a list of therapists he will be checking out through his insurance. Mr. Green stated he is currently working in construction. He is looking for employment in the Social Work field. Mr. Green stated he was asked to write an assessment for a client he worked with last spring. Mr. Green advised the Board that a former client asked him to help start up a facility. He would be designing the facility and the clinical handbooks. He also will design the composition of groups and the layout for the applications. After talking with Mr. Green, the Board noted a license is not required for this. Mr. Green stated that he might work for the facility as a clinician at a later time. The Board reminded him he would need the Board's pre-approval before he could formally accept a clinical position. Mr. Green advised the Board he attends Alcoholics Anonymous (AA) and continues to see his therapist. After the Board reviewed the information regarding Mr. Wilford Dredge as Mr. Green's supervisor, Mr. Attallah motioned to approve Mr. Dredge, seconded by Mr. Frandsen. The motion carried unanimously. The Board asked to see Mr. Green on September 4, 2008. **Mr. Green is in compliance with his Stipulation and Order.**

Mr. K. Edward Huntsman, Probation Interview

Mr. Huntsman presented himself to the Board. Mr. Attallah conducted the interview. Mr. Huntsman gave the Board a copy of the letter from the Federal Exclusionary Board documenting his name has been removed from their list. Mr. Huntsman gave the Board information from his own records showing the case number on his criminal history is the same case

number listed in his Stipulation and Order. The Board asked Mr. Huntsman to have his Probation Officer verify this. The Board reviewed Mr. Huntsman's therapy report from Mr. Dredge. Mr. Dredge noted Mr. Huntsman is making progress. The Board advised Mr. Huntsman to sign up with Compass Vision. Ms. Trujillo gave him the papers. Mr. Huntsman advised the Board he has been clean for over a year. The Board advised Mr. Huntsman that it is the Board's intent to get him through his Stipulation and Order and help him move on. After he has been in compliance for a while, the Board will consider moving his meetings to quarterly. The Board asked to see Mr. Huntsman on September 4, 2008. **After his interview with the Board it was determined Mr. Huntsman is in compliance with his Stipulation and Order.**

Mr. Enrique Velasquez, Probation Interview

Mr. Velasquez presented himself to the Board. Mr. Frandsen conducted the interview. Mr. Velasquez stated that soccer has started so he is not working part-time. He was asked by his employer to return when soccer ends. This could be the end of October or mid November, depending on where his soccer team places. Mr. Velasquez stated he would then work twelve (12) to fourteen (14) hours a week. Mr. Velasquez stated he would fax a report stating he is no longer working as of September. He will also fax the twelve (12) hours of continuing education (CE's) he has completed. The Board briefly reviewed the results of his psychological exam. Mr. Velasquez stated he is not under any undue pressure or crisis at this time. He would seek therapy should the need arise. The Board asked to see Mr. Velasquez September 4, 2008. **Mr. Velasquez is in compliance with his Stipulation and Order.**

Mr. John Todd Morton, Probation Interview

Mr. Morton failed to keep his appointment with the Board. Mr. Attallah reviewed Mr. Morton's Memorandum of Understanding and probation file. Mr. Morton has not complied with many of the requirements of his probation. The Board requested the Compliance Unit send a letter of non-compliance to Mr. Morton. If he fails to meet with the Board at its next meeting, the Board may then recommend the Division proceed with an Order to Show Cause. The Board requested this letter be sent e-mail, certified, and regular mail.

**NOTE\*** A non compliance letter was sent certified on August 21, 2008, mailed on August 19, 2008.

Mr. Kelly Feller, Training Requirements for LCSW

Mr. Feller presented himself to the Board and the Board introduced itself. Mr. Feller submitted a letter requesting his work experience be allowed to complete the training requirements to obtain his Licensed Clinical Social Worker (LCSW) License. Mr. Feller stated he completed the Masters of Social Work program; and continued working at Utah Technical Assistance Center for Children's Services (UTACCS) located at the Social Research Institute (SRI). Mr. Feller submitted an outline of his proposal for the Board's review. Mr. Feller is requesting his work at the technical center be considered as part of his training hours for the LCSW license. Mr. Feller stated his team goes to the Mental Health Centers and Substance Abuse Centers. They look at blueprints, assessment programs, tools, practice interventions, screening, training programs, and provide technical assistance. After talking with Mr. Feller and reviewing the statutes and administrative rules, the Board stated that the Utah Technical Assistance Center for Children's Services (UTACCS) needs to determine if they are a mental health agency that provides mental health therapy to individuals. They will need to research whether they are required to be licensed as a mental health agency.

Ms. Kristi Robles, New Probation Interview

Ms. Robles presented herself to the Board. The Board introduced itself and Ms. Smith conducted the interview. Ms. Robles advised the Board she just received the Stipulation and Order. She will have her employer/supervisor submit the reports once her supervisor returns from vacation. Ms. Robles stated she works fifteen (15) to twenty (20) hours a week. She has been seeing Dr. Scott Fidler, Ph.D. the last four (4) months. The Board asked Ms. Robles to submit a resume from Dr. Fidler for the Boards review. The Board asked Ms. Robles to have her supervisor document on the evaluations that she has or is reviewing and listening to tapes of Ms. Robles' sessions. Her supervisor also needs to document that she is addressing boundaries on the evaluations. The Board asked to see Ms. Robles September 4, 2008.  
**Ms. Robles is in compliance with her stipulation**

Ms. Kami Ford Black, Memorandum of Understanding Interview

**and order.**

Ms. Black presented herself to the Board with Mr. James K. Smith, Clinical Director of Life Line. The Board introduced itself. Mr. Oborn advised the Board that Ms. Black was engaged as a social worker without a license. When Ms. Black passed the ASWB exam, she assumed that she was licensed. Ms. Black has worked for Life Line for eight (8) years. Once Ms. Black realized she was not licensed, she submitted an application to the Division. Mr. Oborn advised the Board the Division is proposing two (2) years probation and complete six (6) additional hours of continuing education with an emphasis in law and ethics. Her continuing education needs to be pre-approved by the Board. She will need to submit a three (3) page essay focusing on laws after her continuing education hours are completed. The topics of her essay include Utah Law, Social Work Practice Act and Rules, and the Code of Ethics. The Board talked with Mr. Smith and Ms. Black in detail. Mr. Oborn stated that once Ms. Black's Certified Social Worker (CSW) license was issued, her hours as a Licensed Certified Social Worker could be used towards her Licensed Clinical Social Worker (LCSW) license. After she completes all requirements listed in her Memorandum of Understanding (MOU), she will then be able to submit a letter to the Board requesting early termination of her probation. The Board advised Mr. Smith that, as her supervisor, he would need to submit monthly reports to the Division. Ms. Black will need to review, sign, and return the Memorandum of Understanding (MOU) when she receives it in the mail.

Progress on Potential Statute Change, NSAW, Utah Chapter

Mr. Rod Julander, Ms. Emily Bleyl and Ms. Elise Hutchings, representatives of the National Association of Social Workers, Utah Chapter (NASW) presented themselves to the Board. The Board talked with Ms. Bleyl, Ms. Hutchings and Mr. Julander in detail and reviewed the proposed changes to the Utah Social Worker Licensing Act. Mr. Walker expressed several concerns including developing a new level of licensure with the same scope of practice. Mr. Walker encouraged the NASW representatives to decide what the scope of practice for a social service worker should

be. He also recommended they address the following items:

1. Do you want a baccalaureate trained tier of licensure?
2. If so, what do you want to call this license?
3. What do you want the scope of practice to be for this license?
4. What do you want the requirements for licensure to be?
5. Should there be an exemption clause?
6. Define the difference between the different levels of licenses, a social worker aide, caseworker vs. case manager, a social worker and caseworker, etc.

Mr. Walker stated the Division usually does not take a position on sponsoring bills. However, the executive branch is responsible for the laws it passes and the Division will be asked the following questions by State Legislators:

1. How does the bill affect the safety and welfare of the public?
2. Can the Division administer the bill?
3. What are the resources to administer the bill?
4. What does the Division think of the bill?

Mr. Walker stated that when one of our statutes is broke, the Division would lobby to help fix it. The Division tries to work with the professional associations to bring about needed changes. Mr. Walker recommended the association soon get a sponsor who can open a bill file. They need to decide if they want the bill to be open or confidential. Also they will need to get a draftsman from the Office of Legislative Research and General Council to help. The draftsman will put the bill in bill form. This will help keep the bill moving forward in the legislative process. Mr. Rod Julander, Ms. Emily Bleyl and Ms. Elise Hutchings thanked the Board and Division for their suggestions.

**DISCUSSION ITEMS:**

Request for Approval to Supervise Additional Supervisees

Mr. Oborn reviewed the request for additional supervisees received from Mr. Marvin Goldstein. After a brief discussion, Mr. de St. Aubin motioned to approve the request to supervise four (4) supervisees, seconded by Ms. Smith. Mr. Attallah abstained. The motion carried.

**APPLICATIONS:** None at this time  
**NEXT SCHEDULED MEETING:** September 4, 2008  
October 2, 2008  
November 6, 2008  
December 4, 2008

2009 Board Meetings Tentatively Scheduled

January 8, February 5, March 5, April 2, May 7, June 4, July 2,  
August 6, September 3, October 1, November 5, December 3.

**ADJOURN:** Motion to adjourn at 2:28 P.M.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

September 4, 2008  
Date Approved

(ss) Dennis Frandsen  
Chairperson, Utah Social Work Licensing Board

August 26, 2008  
Date Approved

(ss) Richard Oborn  
Bureau Manager, Division of Occupational &  
Professional Licensing