

MINUTES

**UTAH
SOCIAL WORK BOARD
MEETING**

July 17, 2008

**Room 474 – 4th Floor – 9:00 A.M.
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 9:02 A.M.

ADJOURNED: 12:23 P.M.

**Bureau Manager:
Board Secretary:**

Rich Oborn
Lee Avery

Board Members Present:

Tammer M. Attallah, Chairperson
Dennis R. Frandsen
Jean V. McAfee
Patsy Smith
Andrew Johnston
Mark de St. Aubin
Vacant

Guests:

None

DOPL Staff Present:

F. David Stanley, Division Director
Kent Barnes, Compliance Manager
Connie Call, Compliance Specialist
Ronda Trujillo, Compliance Specialist

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

**ADMINISTRATIVE BUSINESS:
MINUTES:**

The minutes of June 5, 2008 were reviewed. Mr. Frandsen motioned to approve the minutes with changes, seconded by Ms. Smith. The motion carried unanimously.

Mr. Oborn advised the Board that all State offices will be working Monday through Thursday 7:00 A.M. to 6:00 P.M. as mandated by Governor Huntsman. This will be effective August 4, 2008.

Compliance Report – Connie Call

Ms. McAfee motioned to keep Mr. Attallah as the Chairperson, seconded by Ms. Smith. The motion carried unanimously.

The Board opted to not elect a vice chairperson.

Ms. Call introduced Ms. Trujillo to the Board. Ms. Trujillo is new to the compliance unit and will be the compliance specialist for this Board.

Ms. Call reviewed the following probation reports:

#1 Enrique Velasquez is in compliance. The Division received letters from Clinical Consultants stating they are willing to hire him. Received a letter from Mr. Velasquez requesting he be authorized to work for Clinical Consultants. The Board reviewed his stipulation and discussed Mr. Velasquez's work hours.

#2 Mr. Garison Jeppesen is not in compliance. Received both his employer and supervisor evaluations. The Division has not received his psychological evaluation due May 22, 2008. Remind him his essays are due February 2009.

#3. Ms. Barbara Snow is in compliance. The Division received her therapy report from Dr. Ralph Gant and supervisor evaluation from Barbara Belnap. The Board requested something in writing from Ms. Belnap confirming all clients have signed the waiver; however, this has not been received.

#4. K. Edward Huntsman is not in compliance. He has submitted and signed the dated employer report stating he is not currently employed. He has not submitted a letter from his probation officer showing successful completion of his criminal probation. Ms. Call stated she checked with Mr. Huntsman's probation officer, Mr. Shawn Williams, and was advised Mr. Huntsman has two (2) cases for which he is on probation. One in Salt Lake City that was completed in June 2008. One with Salt Lake Justice that is scheduled to end October

4, 2008. Mr. Huntsman advised the Board regarding only one of his probations. Mr. Huntsman also agreed he would contact Compass Vision Inc. (C.V.I.) for urine analysis (U.A.) when his probation is over in June and has not.

#5. Megan Heath is not in compliance. The Division received therapy notes from Dr. Zone and her documentation showing she attended the twelve (12) step program once in May but failed to attend in June. The Division also received her psychological evaluation.

#5. William Green is in compliance. Mr. Green met with the Substance Abuse Licensing Board July 9. The Substance Abuse Licensing Board expressed concerns with him working out of his home office.

#6. Lorraine Ruiz is meeting with the Board for a public reprimand.

1. #1. Ms. Ruiz failed to properly document accurate services provided by her role as assigned caseworker in several child abuse cases.
2. #2. Failed to document interviews with victims, interviews with witnesses and interviews with alleged perpetrators.
3. #3. Failed to document consultation with peer colleagues and/or supervisor.
4. #4. Failed to include documentation that supported findings of abuse and/or neglect.
5. #5. Failed to enter correct information in her records regarding the date and time services were provided.

APPOINTMENTS:

Enrique Velasquez - Probation Interview

Mr. Velasquez presented himself to the Board. Mr. Frandsen conducted the interview. Mr. Velasquez submitted a letter to the Board requesting approval to accept employment at Clinical Consultants. He will

be working four (4) hours a week, plus weekly supervision. His supervisor, Dan Thornhill, L.C.S.W. and Michael Odom, L.S.A.C., have reviewed his probationary agreement and have agreed to its conditions. Mr. Velasquez stated he will be providing group and individual therapy to male clients with substance abuse issues. Mr. Velasquez submitted a letter from Mr. Thornhill, L.C.S.W., stating he has agreed to hire and provide clinical supervision for Mr. Velasquez and has received a copy of his stipulation. After talking with Mr. Velasquez in detail, Mr. Frandsen motioned to approve his employment, seconded by Mr. Johnston. The motion carried unanimously. Mr. Frandsen motioned to accept Daniel Thornhill, L.C.S.W, as supervisor, seconded by Mr. Johnston. The motion carried unanimously. The Board decided to not amend Mr. Velasquez's stipulation at this time. Mr. Velasquez stated he will fax copies of the continuing education he has completed to Ms. Trujillo. The Board asked to see Mr. Velasquez August 7, 2008. **After his interview with the Board Mr. Velasquez is in compliance with his stipulation.**

Mr. Garison Jeppesen – Probation Interview

Mr. Garison presented himself to the Board. Mr. de St Aubin recused himself because of his previous work relationship with Mr. Jeppesen. Ms. McAfee conducted the interview. Mr. Jeppesen advised the Board things were going well and Dr. Peter Byrne had completed his psychological evaluation. Mr. Jeppesen stated he has almost completed the essays as required in his stipulation. The Board advised Mr. Jeppesen the psychological evaluation should be submitted to the Board by the August 7, 2008 Board meeting. After talking with Mr. Jeppesen, the Board stated if the evaluation is not received by the August meeting and there are no changes, it would like to see Mr. Jeppesen in September. **After his interview with the Board Mr. Jeppesen is in compliance with his stipulation.**

Ms. Barbara Snow - Probation Interview

Ms. Snow presented herself to the Board. Mr. Attallah conducted the interview. Ms. Snow stated things were well. She is seeing the psychologist and is meeting

consistently with her supervisor. The Board noted the Division has received the therapy report from Dr. Gant. Ms. Snow advised the Board that Dr. Belnap has talked with Ms. Snow's clients and all of them have signed the release. Ms. Snow stated she will not see a client who will not sign the release. The Board asked Ms. Snow to have Ms. Belnap indicate that all clients have signed the release form in her next evaluation. After talking with Ms. Snow the Board decided to move Ms. Snow's meetings with the Board to quarterly. The Board asked to see Ms. Snow October 2, 2008. **After her interview Ms. Snow is in compliance with her stipulation.**

Mr. K. Edward Huntsman - Probation
Interview

Mr. Huntsman presented himself to the Board. Mr. Huntsman advised the Board that he is still unemployed. Mr. Huntsman stated he received a letter from the Federal Exclusionary Board regarding his name being removed from the exemption list. He has applied with the Veterans Administration again and feels this job opportunity is very promising. Mr. Huntsman stated this would be full time. Mr. Huntsman stated he had two charges and is hoping to be off criminal probation by the end of the month. The Board requested a copy of the letter stating his criminal probation has been terminated. Mr. Huntsman stated his therapy and support groups are going fine. He continues to attend Alcoholics Anonymous (AA); however, his family continues to be his strongest support. The Board suggested Mr. Huntsman contact Professionals in Recovery (P.I.R.) for additional support. The Board asked Mr. Huntsman to have a copy of the breathalyzer printout sent to the Division for his file. There was a question regarding the criminal case number and the case number listed in Mr. Huntsman's stipulation. Board asked Mr. Huntsman to submit documentation regarding the criminal case number. The Board asked to see Mr. Huntsman in August. **After his interview, Mr. Huntsman is in compliance with his stipulation as long as the criminal case number is the same as the one listed in his stipulation.**

Ms. Megan Heath - Probation Interview

Ms. Heath presented herself to the Board. Ms. Smith conducted the interview. Ms. Heath was advised that the Division had not received her therapist reports. Ms. Heath stated she will check into this. The Board stated the therapy notes have been received and are very difficult to read. Ms. Heath submitted her support group card showing she attended four (4) times in June. The Board noted she had attended only one (1) time in May. Ms. Heath stated she relapsed in May. The Board meeting was closed at 11:07a.m. Ms. Heath's Psychotherapy evaluation was reviewed. A recording was not made. The Board meeting reopened at 11:15 a.m.

Ms. Heath stated she is considering getting a new therapist. The Board advised her that she will need to obtain a resume from the therapist for the Board's review and approval. Ms. Heath stated her therapist suggested she wait ninety (90) days before she returns to work. The Board noted Ms. Heath has been on probation since June 2006. There was a question regarding how long Ms. Heath will be on probation because of the time she has not worked. Mr. Oborn will research this. The Board asked to see Ms. Heath September 4, 2007. **After her interview with the Board, Ms. Heath is not in compliance with her stipulation.**

Mr. William Green - Probation Interview

Mr. Green presented himself to the Board. Mr. de St Aubin conducted the interview. The Board advised Mr. Green he needs to sign and date the forms when he submits them to the Division. Mr. Green took responsibility for his ethical violations and stated he would be willing to follow through with therapy. The Board meeting was closed at 11:36 a.m. Mr. Greens psychotherapy evaluation was reviewed. A recording was not made. The Board meeting reopened at 11:45 a.m. The Board talked about the continuing education hours Mr. Green needs, noting he has already obtained six (6) hours and needs only four (4) more hours. Mr. Green advised the Board he talked with Mr. Willford Dredge, LCSW, about being his supervisor. The Board asked Mr. Green to fax a copy of Mr. Dredge's resume to the Division for approval. The Board asked Mr. Green to submit a list of therapists for the Board's review. The Board

expressed concerns regarding Mr. Green starting a private practice in his home. After discussing this, the Board asked Mr. Green to talk with Mr. Dredge regarding the Boards concerns. The Board asked to see Mr. Green August 7, 2008.

After his interview with the Board, Mr. Green is in-compliance with his stipulation.

Lorraine Ruiz - Public Reprimand Interview

Ms. Ruiz failed to keep her appointment with the Board. Ms. Ruiz is not in compliance with her stipulation.

DISCUSSION:
Board Vacancy

Mr. Oborn advised the Board that the Division is still looking for someone to be the Social Service Work member of the Board. He has also advised the association.

Medicare Law Changes, Mr. de St Aubin

Mr. de St. Aubin briefly reviewed the Medicare participation regulation changes regarding Social Work noting this will affect all agencies who receive reimbursement through hospice. The federal regulations are broader. A licensed Social Service Worker can provide only social services. They cannot provide mental health therapy.

Review Transcript Information from UVSC

The Board reviewed transcripts from Utah Valley State College (UVSC). The Board noted the major is in behavioral science with a concentration in social work. The Board noted that two thousand (2,000) hours of practicum are still required.

Progress on Potential Statute Changes

Mr. Oborn provided copies of a survey that National Association of Social Workers (NASW) Utah Chapter is planning on distributing to all Social Service Workers in Utah. Mr. Oborn asked the Board to contact him with any feedback.

Application Review

None at this time

Board Meetings:

The Board meetings for 2008 have been scheduled:
August 7
September 4
October 2
November 6
December 4

2009 Board meetings have been tentatively scheduled.
January 8, February 5, March 5, April 2, May 7, June
4, July 2, August 6, September 3, October 1,
November 5, December 3.

ADJOURN:

Motion to adjourn at 12:23 P.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

August 7, 2008
Date Approved

(ss) Tammer Attallah
Chairperson, Utah Social Work Licensing Board

July 31, 2008
Date Approved

(ss) Richard Oborn
Bureau Manager, Division of Occupational &
Professional Licensing