

MINUTES

UTAH SOCIAL WORK BOARD MEETING

February 14, 2008

Room 475 – 4th Floor – 9:00 a.m.
Heber Wells Building
Salt Lake City, UT 84111

CONVENED: 9:35 a.m.

ADJOURNED: 1:38 p.m.

Bureau Managers:

Noel Taxin
Rich Oborn

Board Secretary:

Lee Avery

Board Members Present:

Tammer M. Attallah, Chairperson
Joyce Stowe-St. Clair
Dennis R. Frandsen
Jean v. McAfee
Mark de St. Aubin

Board Members Excused

Patsy Smith
Andrew Johnston

Guests:

Anthony Gibson
Molly Prince LCSW
Terry Tatum

DOPL Staff Present:

Karen McCall, Board Secretary
Debra Troxel, Licensing Specialist
Connie Call, Probation Coordinator

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

**ADMINISTRATIVE BUSINESS:
MINUTES:**

The minutes of December 6, 2007 were reviewed.
Dennis Frandsen motioned to approve with changes,
seconded by Mark de St. Aubin.
The Board vote was unanimous.

The minutes of January 3, 2008 were reviewed. Ms. Stowe-St. Clair motioned to approve as is, seconded by McAfee. The Board vote was unanimous.

Ms. Taxin reviewed changes in the Division with the Board. Ms. Taxin introduced Ms. Connie Call as the probation coordinator. Ms. Call reviewed with the Board the new probation folders, how they are set up and the procedures she will be following to ensure the information is complete and the probationers are in compliance with their Stipulations or Memorandum of Understanding. Ms. Call stated she will meet with the Board at its regular meetings and review the status of each probationer.

Ms. Connie Calls – Compliance Specialist
review

Ms. Call briefly reviewed Ms. Teresa Schubach's file noting the following:

1. There is no employer report from January 08, the division needs clarification if she is still working in this field.
2. Psychological Evaluation is not in her file, this was due February 2, 2008

Ms. Call briefly reviewed Mr. Enrique Velasquez's file noting the following:

1. The evaluation due June 2007 is not in his file.
 2. The results of the psychological evaluation
- The Board also noted his continuing education hours are due March 20, 2008.

Ms. Call noted this is Mr. Edward Huntsman's initial interview.

APPOINTMENTS:

10:00 AM – Teresa Schubach, Probation
Interview

Ms. Teresa Schubach presented herself to the Board with her supervisor and employer Ms. Molly Prince, LCSW. Ms. Taxin conducted the interview and introduced Mr. Rich Oborn the new Bureau Manager, Ms. Lee Avery, the new Board Secretary and Ms. Connie Call the Probation Coordinator to Ms. Schubach. The Board advised Ms. Schubach the Division has not received any information regarding her stipulation requirements. Ms. Schubach gave the Board her employee reports and asked the Board to approve Psychologist Dr. Yelsa to complete the psychological evaluation as required in her stipulation.

The Board noted Ms. Schubach's evaluation is overdue and advised Ms. Schubach it needs to be submitted to the Board by March 20, 2008, for her meeting with the Board April 3, 2008. The Board advised Ms. Schubach Mr. Oborn will send the Division's information to Dr. Yelsa and asked Ms. Schubach to sign the waivers required for Dr. Yelsa to submit information to the Division. The Board encouraged Ms. Schubach to submit her continuing education courses for approval as required in the Stipulation. The Board asked Ms. Schubach to notify Ms. Call if Dr. Yelsa will be not able to complete his evaluation and have it submitted by March 20, 2008. The Board reminded Ms. Schubach to get her employer reports turned in by the 20th of each month. The Board asked to see Ms. Schubach in April 2008.

Not in compliance

10:20A.M. – Enrique Velasquez, Probation Interview

Mr. Enrique Velasquez presented himself to the Board. Ms. Taxin introduced Mr. Rich Oborn the new Bureau Manager, Ms. Lee Avery, the new Board Secretary and Ms. Connie Call the Probation Coordinator to Mr. Velasquez. Mr. Mark de St. Aubin conducted the interview. Mr. Velasquez advised the Board he is not working in this profession at this time, however he continues teaching at Salt Lake Community College and desires to work with the Spanish speaking community. Mr. Velasquez stated he does want to maintain his professional license. The Board advised Mr. Velasquez he needs to get the psychological evaluation completed and referred him to Dr. Yelsa. The Board advised Mr. Velasquez if he decides to use Dr. Yelsa, he needs to advise Ms. Call by Monday February 18, 2008 because the Division will need to send Dr. Yelsa information. Mr. Velasquez advised the Board he missed his last appointment with it because he was out of the country. He thought he had advised the Division. The Board reviewed the continuing education (CE) requirements for this profession and the additional continuing education (CE) required in his stipulation with Mr. Velasquez, noting the additional twelve (12) hours of continuing education need to be Board approved and are due March 22, 2008. After further discussion Mr. de St. Aubin motioned to move the due date to April 3, 2008 for Mr. Velasquez to bring proposed

continuing education information in to the Board for its approval and to have them completed by July 1, 2008, seconded by Mr. Frandsen. The motion carried unanimously.

The Board briefly summarized its requirements for Mr. Velasquez to include:

1. Keep his professional license current
2. Have his psychological evaluation submitted by March 20, 2008.
3. If he is not going to see Dr. Yelsa or be able to get the psychological evaluation done by March 20, 2008, then he is to be in contact with Ms. Call with the name of the Dr. he will be seeing. He can chose from the list of approved names provided by the Division.
4. He will have his list of proposed continuing education units for review and approval.
5. He needs to sign and date the employer forms stating he is not employed, until he gains employment.
6. If he gains employment, the Board will need to approve his supervisor. He will need to submit a letter from his employer and his employers resume.

The Board encouraged Mr. Velasquez to review his stipulation often, making sure his is always in compliance.

The Board asked to see Mr. Velasquez in April 2008.

Not in compliance

10:40 A.M. - K. Edward Huntsman, Probation Interview

Mr. K. Edward Huntsman presented himself to the Board. Ms. Taxin introduced Mr. Rich Oborn the new Bureau Manager, Ms. Lee Avery, the new Board Secretary and Ms. Connie Call the Probation Coordinator to Mr. Huntsman. Mr. Attallah conducted the interview. The Board noted this is Mr. Huntsman's first interview and briefly reviewed the reasons his professional license is on probation. The Board reviewed the requirements of Mr. Huntsman's stipulation with him and encouraged him to review this often on his own, making sure he is in compliance at all times. Mr. Huntsman advised the Board his employment is on hold at this time however if this job goes through for him, his employer is aware his license is on probation. The Board reminded Mr.

Huntsman he will need to submit a letter and resume from his supervisor for the Boards approval. The Board reminded Mr. Huntsman his probation time will not start until he starts working in this profession. Mr. Huntsman advised the Board he is very active in Alcoholics Anonymous (AA) and has completed their twelve (12) step program and has completed some continuing education courses. Mr. Huntsman stated he has an ignition interlock set up in his vehicle. He has to blow into the apparatus and the reading must be negative before he can start his vehicle, however there is no way to track this. Mr. Huntsman advised the Board his probation officer is Shawn Williams. The Board expressed concern there is no way to track this and encouraged Mr. Huntsman to contact Ms. Call to get set up for drug screens through the Division. Ms. Call stated she will contact Mr. Williams and coordinate efforts with him, ensuring efforts are not being duplicated. The Board reminded Mr. Huntsman the continuing education courses he needs to complete to be in compliance with his stipulation needs to be pre-approved by the Board. These continuing education courses are in addition to those required in statutes for renewing his license. The Board advised Mr. Huntsman to have his employer reports and other documents required in his stipulation submitted to the Division by the 20th of each month. Currently the reports are due monthly however in a few months he can ask the Board to consider changing this to quarterly. The Board asked to see Mr. Huntsman April 3, 2008.

In Compliance

11:00 A.M. Working Lunch, Elise Hutchings and Kym Meyer, Law Discussion

Ms. Elise Hutchings and Ms. Kym Meyer presented themselves to the Board. Ms. Meyer advised the Board there is concern regarding the current statutes and laws being unclear and inconsistent in the language and requirements. The Board, Ms. Meyer and Ms. Hutchings reviewed a memorandum prepared by Ms. Taxin regarding the Divisions concerns. These concerns were discussed in detail including the need to protect the public, clarify the scope of practice of a Social Service Worker and the required supervision. The Board noted the education course needs to be offered more often, especially since the University of Phoenix does not have the program anymore.

Ms. Meyers suggested they might send out a survey to employers to see what the employers job duties are for their respective social service workers. The Board noted it wants to work with the mental health community. While some may not like the changes, the goal is to correct the problems, cause minimal harm to employers and protect the public. The Board encouraged Ms. Meyers and Ms. Hutchings to get as much feedback as possible and review the results of the surveys with the Board between April and July. They may want to meet with the Board once a month until the language is agreed on, then once the draft has been completed, a copy can be submitted to Mr. Oborn for feedback from the Division. The Board thanked Ms. Hutchings and Ms. Meyers for meeting with it.

DISCUSSION:

FYI – Stipulation and Order

Ms. Taxin briefly reviewed two (2) stipulations with the Board and updated the Board regarding the progress of a probationer.

CORRESPONDENCE:

ASWB Association Newsletter

The Board briefly reviewed the ASWB Association Newsletter and took no action.

Next Board Meeting:

March 6, 2008

The Board meetings for 2008 have been scheduled:

April 3

May 1

June 5

July 17

August 7

September 4

October 2

November 6

December 4

BUSINESS FROM PREVIOUS MEETING:

ADJOURN: Motion to adjourn by Mr. Attallah at 1:38 p.m.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

2/14/08
Date Approved

(ss) Tammer M. Attallah
Chairperson, Utah Social Work Board>

2/14/08
Date Approved

(ss) Richard Oborn
Bureau Manager, Division of Occupational &
Professional Licensing