

MINUTES

**UTAH
CERTIFIED COURT REPORTERS LICENSING BOARD
MEETING**

April 24, 2008

**Room 475 – 4th Floor – 2:00 p.m.
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 2:05 p.m.

ADJOURNED: 3:10 p.m.

Bureau Manager:

Clyde Ormond

Board Secretary:

Jacky Adams

Board Members Present:

Rockie Dustin, Chairperson
Shelley Wadsworth
Catherine Kennedy
Mary Bearson

Board Members Absent:

Rossann J Morgan

Guests:

Tracy Covington (Utah Court Reporters Association)
Sharon Hamilton (Utah Court Reporters Association)

DOPL Staff Present:

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

**ADMINISTRATIVE BUSINESS:
MINUTES:**

Ms. Wadsworth seconded by Ms. Bearson made a motion to approve the minutes from the November 15, 2007 meeting, the motion carried unanimously.

BUSINESS FROM PREVIOUS MEETING:

Licensure Requirements – Notary

Mr. Dustin submitted a letter from Ms. Lisa Baskin Esq. regarding the “Authority to Administer Oaths and Requirement of Notarization on Court Reporter Work” In the letter, Ms. Baskin explained that, based on the language in 78-56-104(2) and in 58-74-102(3), she did not feel that Certified Court Reporters are required to hold a license as a Notary to perform their job duties, also she felt that Certified Court Reports are an “Officer of the Court” and they may administer oaths.

Ms. Wadsworth explained that some Certified Court Reporter's are concerned that if they do not hold a Notary Certificate, either the Division or UCRA (Utah Court Reporters Association) will take some type of disciplinary action against them. Mr. Ormond reminded the Board that Title 58 Chapter 74 does not require a Notary Seal to be used by a Certified Court Reporter.

Ms. Covington then explained that UCRA feels that the Bond requirement is specific to those Certified Court Reporters who are employed for the Court System. After a detailed discussion it was determined that the "Bond" requirement listed under Title 78 Chapter 56, and is not an issue to the Division or the UCRA.

Ms. Kennedy made a motion seconded by Ms. Wadsworth for the Division to submit a legal opinion to UCRA, regarding if Certified Court Reporters must be bonded, or if they must hold a Notary Certificate, the motion carried unanimously.

The Board then questioned Mr. Ormond regarding, if the Division determines that a Certified Court Reporter does not need to be bonded or hold a Notary Certificate, could a Certified Court Reporter, use a different type of seal on their transcripts, to make them look more official. Mr. Ormond explained that the Division does not make this type of determination, that UCRA would be the organization to speak with.

Ms. Hamilton and Ms. Covington then explained that as of May 1, 2008 Diane Flanagan will be the new President of UCRA, her contact information was then given to the Division.

Proposed Rules Change

Mr. Ormond reviewed the proposed changes to R156-74-502 and explained that Ms. Hamilton had agreed, prior to the beginning of this meeting, to submit the "edition date" for NVRA's (National Verbatim Reporters Associations') "Code of Ethics".

Once this information has been received the Rules changes will be finalized, and a rules hearing will take place soon afterward.

ADJOURN:

3:10 p.m.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

October 27, 2008

(ss) Catherine Kennedy

Date Approved

Chairperson, Certified Court Reporters Licensing Board

November 18, 2008

(ss) Clyde Ormond

Date Approved

Bureau Manager, Division of Occupational &
Professional Licensing